



Minutes of the May 24, 2022 Regular Meeting of the Board of Trustees of Community College District 535

The 777th meeting of the Board of Trustees of Community College District 535 was conducted on May 24, 2022 at Oakton Community College, 1600 East Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

At 5:17 p.m. in room 1275, Chair Paul Kotowski called the meeting to order.

Trustee Bush called the roll:

Mr. Paul Kotowski	Chair	Present
Dr. Wendy Yanow	Vice Chair	Present
Dr. Gail Bush	Secretary	Present
Ms. Martha Burns		Present
Mr. Benjamin Salzberg		Present
Mr. William Stafford		Present
Ms. Marie Lynn Toussaint		Present
Mr. Akash Patel	Student Trustee	Present

Chair Kotowski asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters; and litigation.

Trustee Kotowski made the motion, seconded by Trustee Salzberg.

Trustee Bush called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye
Mr. Patel	Aye

Also present in room 1275 were Dr. Joianne Smith, President; Dr. Colette Hands, CHRO; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Dr. Karl Brooks, Vice President for Student Affairs; Mr. Edwin Chandrasekar, Vice President for Administrative Affairs, and Mr. Frank Garrett, Legal Counsel.

At 5:37 p.m., the closed session went into recess, and reconvened at 5:53 p.m.

At 7:23 p.m., Chair Kotowski asked for a motion to adjourn the closed session meeting. Student Trustee Patel made the motion, which was seconded by Trustee Salzberg. A voice vote was called and the closed session was adjourned.

Open Session – Call to Order and Roll Call

Chair Kotowski called the regular meeting of the Board of Trustees to order at 7:33 p.m. in room 1506.

Trustee Bush called the roll:

Mr. Kotowski	Chair	Present
Dr. Yanow	Vice Chair	Present
Dr. Bush	Secretary	Present
Ms. Burns		Present
Mr. Salzberg		Present
Mr. Stafford		Present

Ms. Toussaint
Mr. Patel

Student Trustee

Absent during Roll Call
Present

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs; Mr. Edwin Chandrasekar, Vice President for Administrative Affairs; Dr. Colette Hands, CHRO; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Katherine Sawyer, Chief Advancement Officer.

Administrators: Prashant Shinde, CIO; Joseph Scifo, Facilities; Matthew Huber, Enrollment Management; Jacob Jeremiah, Library;

Union Leaders: Cheryl Thayer, Adjunct Faculty Association.

Adjunct Faculty: Ruth Whitney, Library.

Staff: Philip Cronin, Media Services; Vinita Shah, Media Services; Ella Whitehead, Career and Transfer Center; Krissie Harris, Student Life and Campus Inclusion; and Ms. Beatriz Sparks, Special Assistant to the Board of Trustees.

Pledge of Allegiance – Chair Kotowski asked Trustee Salzberg to lead the pledge.

Approval of Minutes

Chair Kotowski asked for a motion for the approval of the minutes of the April 26, 2022 meeting of the Board of Trustees. Student Trustee Patel made the motion which was seconded by Trustee Kotowski. A voice vote was called and the minutes were unanimously approved.

Statement by the President

President Smith asked for a moment of silence for the victims of the mass shooting at an elementary school in Texas today. She then proceeded to ask people in the room to introduce themselves, and shared that the Spring 2022 semester ended on May 13.

Congratulations:

- To the Class of 2022! It was wonderful to celebrate our graduates in person at the Rosemont Theater last week. Special thanks to the Commencement Committee under the leadership of Dean Juletta Patrick for making it a wonderful celebration.
- Assistant Vice President for Academic Affairs/Dean of Curriculum and Instruction, Dr. Ruth Williams who was recognized by Ferris State University Doctorate in Community College Leadership with the Distinguished Scholar-Practitioner award.
- B.L.A.C.K. Student Success members, Emma Khayi and Michelle Williams received a UNCF (United Negro College Fund) Healthcare Workforce Diversity Scholarships. Danielle Terry was instrumental in helping these students obtain this scholarship.
- The Oakton Owls men's baseball team won the Region IV Division III Championship, and punched their ticket to the 2022 NJCAA Baseball Division III World Series by defeating Owens Community College in 2 consecutive games last Friday. Andrew Smart was named tournament MVP, and head coach Bill Fratto received the NJCAA Region IV Division III Coach of the Year honors. They head to the Division 3 World Series this Friday in Greenville, Tennessee.

Happenings:

- On May 17, we celebrated our first 2 cohorts of faculty who completed the ACUE credential on Effective On-line Teaching Practices. We had 62 faculty (50% part-time faculty and 50% full time) complete this intensive 25 week evidenced based credential. We have 33 faculty registered for the 3rd cohort that will begin in August. Special thanks to Mary Johannesen-Schmidt and Ruth Williams for providing the leadership for this intensive faculty professional development initiative that will benefit our students and their learning experiences at Oakton.
- BNAT Graduation for 41 Early College Students who have completed their BNAT credential will take place tomorrow at 4 p.m. We look forward to celebrating these students and this important accomplishment.

- The Koehnline Museum's current exhibit is "Played Out" by Patrick Miceli. He uses shoes as images in his work, to highlight the cultural impact of the shoe industry that promotes athletic shoes as an emblem of status, not only within the culture at large but also in a variety of subcultures. The exhibit runs May 12 through June 30.

President Smith closed her remarks acknowledging the work of the SPARC Team, led by Dr. Kelly Becker, for their work obtaining input from employees, students and external stakeholders related to strategic priorities moving forward. In an earlier Committee of the Whole, Dr. Becker shared a preview of the goals and objectives of the new Strategic Plan that will be brought to the Board for Approval during the next meeting. One of the goals is advancing racial equity.

Educational Foundation Liaison Report

The Educational Foundation has raised over \$1.2 million in private support since July 1, which exceeds their fundraising goal for the fiscal year by 8% with another month remaining. Recent gifts of note include:

- A \$200,000 gift from **Rivers Casino and the Rivers Foundation** to renew their support of the *Rivers Casino Scholarship Fund* and to also clear barriers to student persistence through the *Oakton Caring Closet* and *Student Success Fund*.
- A \$10,000 gift from **Jeff and Liz Coney** to grow the endowed scholarship in their family's name.
- An \$8,000 gift from the **Anne and Mead Montgomery Family Foundation** to renew their support for the scholarship in their names.

The Foundation extended \$993,391 in approved donor resources across 161 active scholarship funds to the Financial Aid office to award to students who will be attending the college this fall. Combined with the resources approved for programmatic and other grant expenditures, the Foundation expects to distribute more than \$1.2 million to Oakton and its students in fiscal year 2023.

The Foundation Board will hold their annual Board Social on Sunday, August 7 and invites members of the Board of Trustees to attend. Please save the date and check the mail for your invitation. The Foundation Board's annual meeting will take place on June 1.

ICCTA Liaison Report

An ICCTA Board of Representatives meeting was held in Springfield, IL on April 29, 2022. ICCTA President Jon Looney presided; there were 22 member colleges represented.

Matt Berry, ICCB Chief of Staff, highlighted the Governor's budget:

- Higher education budget of \$2.24 billion is the largest increase in 20 years with \$248.5 million increase from last year.
- \$122 million in the need-based student grants Monetary Award Program (MAP). This includes expanding MAP eligibility to cover short-term credit-bearing certificate programs not previously eligible for financial aid.
- \$13.4 million (5%) increase in funding for community colleges through a supplemental appropriation starting in fiscal year 2022 and continuing in fiscal year 2023. (Same percentage increase as public universities).
- \$2.6 million (5%) increase in adult education and career and technical education.
- \$25 million for the Pipeline for Advancement of the Healthcare (PATH) Workforce a new program to expand the health-care workforce through the state's community college system with an additional \$2.8 million to encourage and support recruitment and retention of nurse professionals.
- \$1.98 million to increase the Diversifying Faculty in Illinois program, expanding the number of fellowships to increase the number of minority faculty.

ICCTA Executive Director, Jim Reed's update:

- Enhancing ICCTA organizational infrastructure.
- Six community colleges are providing local workforce data to ICCTA to help build a persuasive case for CCBA degrees in Illinois – part of the Joyce Foundation grant.

Government Relations and Public Policy Committee:

- Reported that ACCT joined a coalition calling on congress to support student mental health.
- SB 3032, sponsored by (our) Senator Laura Fine from the 9th District, is the Student Debt Assistance Act. Prohibits an institution of higher learning that provides academic transcripts from withholding transcripts from a current or former student because the student owes a debt to the institution.

Committee reports including the Dues Ad Hoc Committee who are exploring a new dues structure with a 4-year transition period starting with FY 2024.

The annual meeting will be held at the Chicago Marriott Downtown Magnificent Mile on June 10 and 11. The June 10 "Best Practices Seminar" will focus on minority and women-owned business procurement; the award presentations are Friday night June 10.

Trustee Bush said it has been an honor to represent Oakton at ICCTA for the past three years, and Chair Paul Kotowski will take over the role. The first meeting for Oakton's new liaison will be held on Saturday, June 11.

College Brand Refresh Team Report

Since the last Board report on the Brand Refresh Committee:

- Our rebranding consultants have finalized the Oakton College "brand foundation" which serves as the unifying story and overarching guide that connects all Oakton College constituents and stakeholder groups to a single compelling message platform.
- Utilizing the brand foundation, our consultants created 3 logo concepts for Oakton College and will be surveying students, alumni, donors, employees, and other stakeholders for their input. Trustees will receive a link to the survey in an email from the President's Office. The survey will take 2-3 minutes to complete and responses are confidential.
- The consultants will meet with the Brand Refresh Leadership Team again in mid-June to share the summary of survey results and updated seal concepts.

Student Trustee Report

Student Trustee Patel acknowledged and congratulated the Office of Student Life and Campus Inclusion staff and Dean Juletta Patrick for their work and effort to hold this year's Commencement ceremony at the Rosemont Theatre. Although he was not able to attend, Mr. Patel indicated that he has heard very positive input from several students.

On June 4, the Pride Club will be sponsoring an educational event at Maine West High School. Mr. Patel encouraged trustees to attend. On June 16, there will be an educational brunch at the CCID space in the Skokie campus.

Last official SGA meeting of the academic year was held on May 13. SGA approved the 2022-2023 nominations of Chloe Richmond for secretary, Lawrence Squares for treasurer, and Hamsa Khan for senator. They hope to fill the remaining positions that are vacant. At this meeting, SGA approved a \$17,250 Student Life initiative budget for transportation. This includes PACE/CTA passes. Training days for the new SGA members will be held on August 1-2 at the Des Plaines campus.

Student Spotlight

This is a modified excerpt of the student's address to the Board of Trustees.

Alejandro's decision to attend Oakton began with the mentality: to start close and go far. Although certain of the career he wanted to pursue, he was uncertain of where to begin. As he entered Oakton's holistic and welcoming environment, there was someone to assist me every step of the way. He first met with Kristine Panopio, his TRIO advisor who helped him review transfer credits from about a decade ago, to ensure he continued where he left off. Ms. Panopio also introduced Alejandro to other programs like ANDALE. Alejandro described Oakton's representatives as integral in providing the assistance he needed. As an example, Alejandro shared he was directed to Oakton's Care Closet program where he met with Student Care Coordinator, Tania Boisson, who continued to follow up with him and ensure his well-being throughout the semester.

In the midst of financial difficulties, and in the middle of economic adversity, Alejandro sought assistance from Oakton's Career and Transfer Center. He met with Student Employment Specialist, Javier Padilla, who helped him revise his outdated resume. Mr. Padilla's advice opened the door to student employment at the Performing Arts Center, where Alejandro now works with Dan Cunningham to promote the fine arts. Mr. Padilla also invited Alejandro to practice with mock interviews for better opportunities. Thomas Hicks, Manager of Academic Success & Support suggested Alejandro job-shadow Controller Andy Williams to better visualize what the future may hold while he pursues a degree in Accountancy. Seeing concepts firsthand that his accounting professor, Dr. Van Wolvelaar, fashionably presented, Alejandro says he has been blessed with the chance to grow academically through challenging coursework, and personally through constant appointments, and workshops. He also thanked Shannon McKennie, Workforce Compliance and Career Initiatives Manager, for helping him obtain a local internship.

Oakton Community College has also helped Alejandro in obtaining funds to pay for tuition through the CARES Act. Alejandro shared that he is encouraged to routinely follow up with each individual who has supported him. He describes them as extremely supportive, kind, and nonjudgmental.

Alejandro's goal is to pursue a master's in taxation at DePaul University. He earned a 3.77 GPA, and he is planning Phi Theta Kappa. Alejandro actively participates on campus and attends clubs and organizations like Oakton Helping Others, TRIO, ANDALE, Campus Activities Board, Latinx and UNICEF.

Alejandro said: *"Whether raising awareness for an event or raising money for the less fortunate, I can confirm that teamwork does make the dream work."* He views the Oakton Community College team as the cornerstone to his success. He said the College has collectively changed his life.

Comments by the Chair

Chair Kotowski shared that he truly enjoyed Commencement. He thanked Juleta Patrick and the Commencement committee for all their work. He acknowledged it is not easy putting on an event like this with so many moving parts at another venue. He found the staff to be very helpful, and appreciated the fact that minor glitches were handled with efficiency. Chair Kotowski thanked Commencement speakers Joseph Beltran and Lea Brexel Limon, and indicated they did a fantastic job with their speeches. He expressed that he hopes future Commencement ceremonies will be held at the Rosemont Theatre.

Trustee Comments

Trustee Yanow thanked the graduation team for all their work during Commencement. She said that it was a challenge after three years of not holding the ceremony in person, in a new venue, after a pandemic learning to be together. Trustee Yanow offered a shout-out to Beatriz Sparks and Barbara Vazquez in the President's Office for their support to trustees during the ceremony. She appreciated the Commencement speakers sharing their journey through education. She indicated she hopes to hear adult student Joseph Beltran, who obtained his high school equivalence, at his next Commencement. She also added that Lea Brexel Limon taught us about the courage it takes to find and follow our own path. Powerful graduates sharing powerful learning. Trustee Yanow also congratulated the men's baseball team on their journey to the World Series.

Trustee Yanow shared that in order to achieve equity and justice requires deep understanding of inclusion in what we offer directly to students and to ourselves through professional development. She believes that true inclusivity is at the heart of eliminating hierarchies continue to exist within our society, and which offer a constant challenge to all of our efforts towards equity and justice. Two of those efforts include what President Smith highlighted:

The first is the collaboration with Northwestern University for prison education program at the Stateville Correctional Center, a maximum-security state prison for men. Northwestern is the first top-10 university to offer a BA. 20 students graduated from Oakton; some students in this program are already thinking ahead to graduate in professional programs. In her experience as an adult educator, Trustee Yanow knows the potential to transform the development of lifelong learners. The prison education program is a step toward eliminating injustice. Data shows that the more education incarcerated people are able to obtain, the lower the recidivism rate drops; the power of education is dramatic no matter the context of where it's received.

Finally, Trustee Yanow wanted to uplift the efforts of Oakton's faculty in their collective effort towards equity. 62 faculty members recently completed the 25-week ACUE program, shifting to a completely online learning environment, and learned technology skills that were insufficient. Trustee Yanow understands and appreciates the work that went into doing this learning on how to become an effective online instructor.

Student Trustee Patel thanked Trustee Bush for her mission and work as the ICCTA liaison, and congratulated Trustee Kotowski on being selected as the new liaison.

Trustee Burns expressed her appreciation for the Commencement team's work during the ceremony. She thanked Juleta Patrick and Krissie Harris. Trustee Burns also indicated she appreciates Oakton's work with the prison education program, and shared that the Board has concluded their visits with ETHS, Niles, Maine and New Trier high schools. Trustee Burns and Trustee Salzberg met with Terri Collins, a board of directors' member from Maine Township District 207, who shared areas of improvement and connection, and explained the dynamics and needs of different high schools in the district. Trustee Burns talked about Ms. Collins's concerns regarding alternatives for English and Math placement. President Smith referred to the Multiple Measures initiative, and indicated that math placement has been significantly modified. Vice President for Academic Affairs, Dr. Ileo Lott shared that these concerns have been addressed. Trustee Burns shared that Ms. Collins provided some suggestions to offer supplemental courses for students who need assistance. High school districts are excited about dual credit programs, and the possibility of offering a combined diploma. Ms. Collins said that Oakton should take advantage of high school events to offer its services.

Trustee Salzberg shared that he believes Oakton should work with high school board members to strategize and discuss ways to increase enrollment, and get more involved with the community to build relationships. High school districts want more dual credit hours, and more available courses. Trustee Salzberg also congratulated Oakton for its work to put together the Commencement ceremony.

Report: FY2023 Budget

Vice President for Administrative Affairs, Mr. Edwin Chandrasekar presented the FY2023 budget. He started his presentation by discussing current trends in the national economy including the effect of the Covid-19 pandemic, the uneven recovery, the higher costs of doing business, and the uptick in cyberattacks. He also discussed chronic challenges like rising healthcare costs, unfunded retiree healthcare, pension regulatory uncertainty and the enrollment cliff.

Mr. Chandrasekar indicated that Oakton's budget was developed through an equity lens, and that it is important to care about the success of all students by providing what they need in an equitable way. The reality is that bias and systemic racism continue to persist. Oakton looks at the barriers to doing racial justice work, and the benefits and burdens to the student experience by defining who is accountable, and what the decision-making structure looks like. There is a great need to fix barriers and intentionally provide support.

Through a series of slides, Mr. Chandrasekar guided the Board through the new fiscal year budget. Director of Facilities, Mr. Joe Scifo, and CIO Prashant Shinde provided examples of how the budget planning at Oakton is closely connected to the Oakton Experience.

- Enter: Demand Responsive to Interests of Next Generation of Learners
- Navigate: Identify and meet the holistic needs of our students, and connect them to resources
- Grow: Build positive relationships which influence and support retention towards degree attainment
- Transition: Assure strategies and programs are positioned for success in further education and careers

Mr. Chandrasekar also talked about Higher Education as a pathway to opportunity, and the dramatic differences for upward mobility within Oakton's district. Children able to climb the economic ladder has dropped from 90% for those born in the 1940s to 50% for those born in the 1980s.

FY2022 Year End Forecast

	Approved Budget	Current Forecast	Variance
Revenues	\$84.5M	\$91.0M	\$6.5M
Expenses	\$84.5M	\$87.0M	(\$2.5M)
Surplus (Deficit)	\$-	\$4.0M	\$4.0M

HEERF Funding	\$4.2M
Corp Personal Property Tax	\$1.6M
State Funding	\$2.6M
Vacancies	\$4.9M
Retiree Health/OPEB	(\$6.0M)
Tuition & Fees	(\$2.3M)
Other	(\$1.0M)

Federal Stimulus Funding

SOURCE	CARES I	HEERF II	ARP III	TOTAL	SPENT THRU 3/31/2022
Student	\$1,381,420	\$1,381,420	\$6,274,488	\$9,037,328	\$6,958,573
Institutional	\$1,381,419	\$5,542,510	\$6,124,990	\$13,048,919	\$8,291,026
Asian American Minority Serving Institution	\$11,467	\$26,241	\$46,374	\$84,082	\$84,082
TOTAL	\$2,774,306	\$6,950,171	\$12,445,852	\$22,170,329	\$15,333,681

CARES:
HEERF:
ARP:

Coronavirus Aid, Relief, and Economic Security Act
Higher Education Emergency Relief Fund
American Rescue Plan Act

FY2023 Budget

• Total Budget and Individual Funds are Structurally Balanced.

• Total Revenues for All Funds \$120.4M

• Total Expenses for All Funds \$120.4M

• Operating Revenues \$85.5M

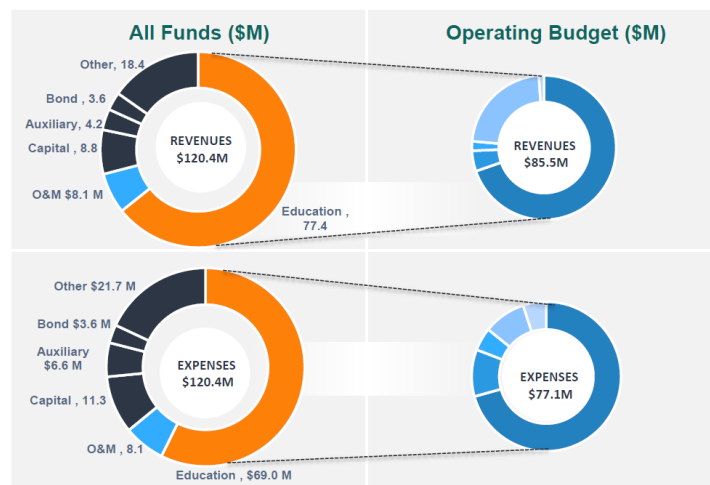
Education Fund \$77.4M
O&M Fund \$8.1M

• Operating Expenses \$77.1M

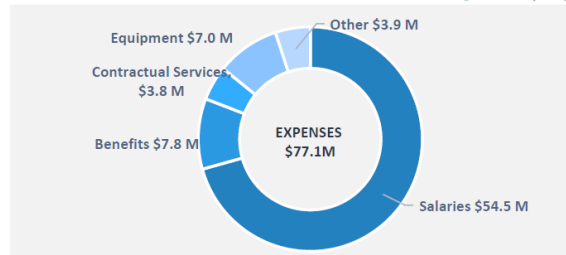
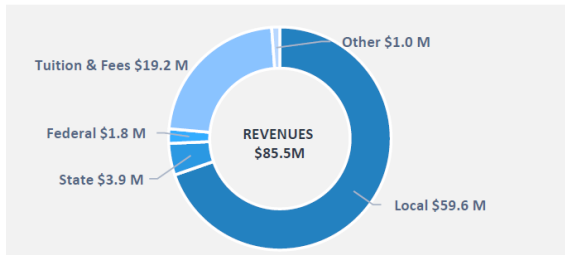
Education Fund \$69.0M
O&M Fund \$8.1M

• Net Transfers \$8.4M

Retiree Health \$2.0M
Capital Projects \$2.5M
Auxiliary \$2.5M
Legal/Medicare \$1.4M



FY2023 Budget Assumptions



Revenue Driver	Assumption
Enrollment	3% decline in credit hours
Student Tuition & Fees	No increases since 2018
State Appropriations	75% of base operating grant
Federal Funding	\$1.8M HEERF ARP III (Institutional)
Local (Property Tax)	Glenview TIP expiration \$1.0M CPI (capped by PTELL) \$1.4M
CPPRT	\$1.4M

Expense Driver	Assumption
Health Insurance	4.0% increase
Salaries	Contractual Agreements
Equipment & Contracted Services	\$1.0M increase from Prior Year
Mission Critical & Equity Investments	\$1.0M funded strategies
Retiree Health Obligations	\$2.0M OPEB
Corporate Insurance	6% increase

Comments:

Trustee Kotowsk indicated he appreciates the emphasis put on cybersecurity, and asked a few questions regarding the multi-factor authentication system for students. Mr. Chandrasekar explained that the College has cybersecurity insurance, but it's buying individual insurance in lieu of through the consortium. Oakton would be able to negotiate discounts, but the insurance wouldn't necessarily be better.

Trustee Stafford thanked the presentation team, and indicated the work in planning the budget for the next fiscal year, based on the strategic plan, was really well done. He appreciated the clear examples related to the Oakton Experience, and said that listening to the student spotlight, he could really connect the dots on how Oakton's budget is developed with the intention of providing the support that students need to be successful. He added that Oakton is an institution that champions its students. Trustee Stafford also said that the funds for equity initiatives not only change programs, but also culture. He also thanked Mr. Chandrasekar for his forward thinking related to the pre-funding of retiree health insurance in order for the College to maintain its AAA rating. Finally, he had a few words of caution about inflation connected to the College's reserve, and suggested to carefully look at the tax levy in fall, and tuition.

Trustee Burns expressed her appreciation for the work done by Mr. Chandrasekar and his team. She indicated that she thinks there is a disconnect based on demographics even if the provided examples included black people. President Smith said that Mr. Chandrasekar's intention was to elevate the experience of black students to reflect that equity work that Oakton is currently doing to support strategies for black students to have more equitable outcomes. Trustee Burns then indicated that she has learned about district high schools' different needs, and believes that there is an important recruitment piece that needs to be developed, and reiterated she thinks the Oakton Experience is not efficiently benefitting black students. Mr. Chandrasekar explained that Oakton has been actively working to improve the way it serves certain populations, including the marketing targeted to specific communities. Trustee Stafford indicated that the marketing plan can be modified to appeal to high school district parents, and the current ads clearly include more people of color. Trustee Salzberg also thanked Mr. Chandrasekar for the presentation that provided a clear picture of Oakton's budget work that is aligned with its mission.

Public Participation – None

NEW BUSINESS

5/22-1a Approval of Consent Agenda

Trustee Salzberg offered: "Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Trustee Kotowski seconded the motion. A voice vote was called and the motion passed unanimously.

5/22-1b Approval of Consent Agenda Items 5/22-2 through 5/22-9

Trustee Stafford offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the following items 5/22-2 through 5/22-9 as listed in the Consent Agenda."

5/22-2 Ratification of Payment of Bills for April 2022

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$8,108,049.28 for all check amounts as listed and for all purposes as appearing on a report dated April 2022."

5/22-3 Acceptance of Treasurer's Report for April 2022

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of April 2022."

5/22-4 Compliance with Open Meetings Act, Closed Session Minutes

"Be it resolved that the Board of Trustees of Community College District 535 hereby determines that the minutes of the Board closed session meetings on October 19, 2021, and November 16, 2021 no longer require confidential treatment and are released for public inspection."

5/22-5 Action on Recordings of Closed Session Minutes

"Be it resolved that the Board of Trustees of Community College District 535 recommends the destruction of the verbatim audio recordings of meetings held on January 21, 2020, February 18, 2020, March 11, 2020, April 21, 2020, May 12, 2020, June 2, 2020, and June 30, 2020."

5/22-6 Ratification of Actions of the Alliance for Lifelong Learning Executive Board

"Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b as stipulated above, and hereby approves the expenditures in the amount not to exceed \$2,039.00 for all funds listed in item a."

5/22-7 Ratification of Actions of the Alliance for Lifelong Learning Governing Board

"Be it resolved that the Board of Trustees of Community College District 535, in its capacity as Governing Board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items one and two as stipulated above."

5/22-8 Supplemental Authorization to Pay Professional Personnel – Spring 2022

"Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$67,752.52 to the total amount of part-time teaching salaries paid during the spring semester 2022; the revised, total payment amount is \$3,459,825.21."

"Be if further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$9,199.60 to the total amount of faculty overload salaries paid during the spring semester 2022; the revised, total payment amount is \$608,392.14."

5/22-9 Acceptance of Clinical Practice Agreements

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Basic Nursing Assistant Training and Nursing
 Medical Assistant, Basic Nursing Assistant, and Nursing.”

Trustee Salzberg seconded the motion. Trustee Bush called the roll:

Ms. Burns Aye
 Dr. Bush Aye
 Mr. Kotowski Aye
 Mr. Salzberg Aye
 Mr. Stafford Aye
 Ms. Toussaint Aye
 Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

5/22-10 Authorization to Schedule a Budget Hearing and Publish a Notice Placing Fiscal Year 2023 Budget on Public Display

Trustee Toussaint offered: “Be it resolved that the Board of Trustees of Community College District 535, authorizes the budget hearing and approval to publish the notice placing the Fiscal Year 2023 budget on public display.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll:

Ms. Burns Aye
 Dr. Bush Aye
 Mr. Kotowski Aye
 Mr. Salzberg Aye
 Mr. Stafford Aye
 Ms. Toussaint Aye
 Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

5/22-11 Authorization to Approve May Purchases

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor/Location</u>	<u>Amount</u>
5/22-11a	1	VMWare Software Maintenance Support and Upgrade - One-Year Renewal	CDW-G, LLC Vernon Hills, IL	\$61,065.40
5/22-11b	1-3	Advertising Agency Services - One-Year Contract	Carnegie Higher Ed Westford, MA	\$195,000.00
			Marketing Partnership International Chicago, IL	\$175,000.00
GRAND TOTAL:				\$431,065.40.”

Trustee Salzberg seconded the motion. Trustee Bush called the roll:

Ms. Burns Aye
 Dr. Bush Aye

Mr. Kotowski Aye
Mr. Salzberg Aye
Mr. Stafford Aye
Ms. Toussaint Aye
Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

5/22-12 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. Renewal of Annual Agreements, Services, and Contracts for FY2023
 - 1) Library Services (CARLI and NILRC)
 - 2) Power FAIDS Annual Software Maintenance – One-Year Contract
 - 3) Renewal of Illinois Community College Trustee Associations (ICCTA) Dues
 - 4) Renewal of Risk Management Insurance Plans
 - 5) Renewal of Employee Fringe Benefits: Life and Disability Insurance
- b. Grounds Building Roof Replacement
- c. Des Plaines and Skokie Parking Lot Improvements
- d. Consulting Services for a Door, Hardware and Security Survey and Replacement Project
- e. Adobe Creative Cloud Software Lease and Support
- f. Transportation Services for Student Athletes – One-Year Contract
- g. Elevator Maintenance Contract
- h. Evisions Subscription Renewal – Three-Year Contract
- i. Ellucian Experience (myOakton portal)
- j. Dark Trace Cybersecurity Software
- k. Crowdstrike Cybersecurity Software
- l. Chatbots
- m. Extreme Networks Wi-Fi 6 Access Points
- n. Renewal of Extreme Networks Wi-Fi Updates/Support/Subscriptions
- o. Interpreter/CART Services
- p. Central Dispatch Renewal – Multi-Year Contract

5/22-13 Authorization to Approve the Tentative Collective Bargaining Agreement between the Oakton Community College Board of Trustees and the Oakton Community College Adjunct Faculty Association (OCC-AFA)

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the tentative agreement with the Oakton Community College Adjunct Faculty Association (OCC-AFA), effective for the period from August 16, 2021 until the day before the start of the Fall 2025 academic term.”

Student Trustee Patel seconded the motion. Trustee Bush called the roll:

Ms. Burns Aye
Dr. Bush Aye
Mr. Kotowski Aye
Mr. Salzberg Aye
Mr. Stafford Aye
Ms. Toussaint Aye
Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

Adjunct Faculty President, Dr. Cheryl Thayer introduced the AFA negotiating team that spent a year working on the contract: John Bishop, Mary Hope Griffin, Ruth Whitney, and Nelson Wainwright. Dr. Thayer shared that the contract clarifies processes, and addresses specific troubled areas. Oakton supports more professional development, and

opportunities and funding to encourage adjunct faculty to actively participate in the administration of education. Dr. Thayer also referred to insufficient pay raises related to the increased cost of living, and mentioned that Adjunct faculty are still unable to participate in benefit programs or step programs to bridge them to other groups. She called the Board to act as leaders to provide a pathway for just compensation for adjunct faculty as they are dedicated to educate students, and help them accomplish their goals.

5/22-14 Authorization to Appoint Interim Director of Admission and Enrollment

Trustee Kotowski offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Mr. Roberto Valadez as Interim Director of Admission and Enrollment effective June 27, 2022 at an annual salary of \$107,500."

Student Trustee Patel seconded the motion. Trustee Bush called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

5/22-15 Authorization to Hire Assistant Director of Enrollment and Equity Outreach

Trustee Yanow offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Ms. Ella Whitehead as Assistant Director of Enrollment for Equity Outreach effective June 6, 2022 at an annual salary of \$92,000. That salary will be prorated for the period of June 6, 2022 through June 30, 2022."

Student Trustee Patel seconded the motion. Trustee Bush called the roll.

Ms. Burns	Nay
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

5/22-16 Authorization to Hire Full-Time, Tenure-Track Faculty Members

Trustee Stafford offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the attached resolutions for Ms. Jayne Blacker and Dr. Wayne Marko for the full-time, tenure-track faculty hires for the 2022-2023 academic year, beginning in August 2022. They will receive the salary associated with the lane and step described as follows:

<u>Name</u>	<u>Academic Rank / Assignment</u>	<u>Lane-Step, Base Salary</u>
Ms. Jayne Blacker	Associate Professor, Mathematics	B-3, \$58,798
Dr. Wayne Marko	Associate Professor, Earth Science	E-3, \$67,998."

Student Trustee Patel seconded the motion. Trustee Bush called the roll.

Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye

Ms. Toussaint Aye
Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

5/22-17 Acceptance of Administrator Retirements

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts the following administrator retirements:

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Ms. Michele Miller-Brown	Director, Admission and Enrollment	June 30, 2022
Dr. Cheryl Warmann	Registrar, Director of Student Financial Support	April 30, 2023.”

Student Trustee Patel seconded the motion. A voice vote was called and the motion passed unanimously.

5/22-18 Acceptance of a Faculty Retirement

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts the retirement of John Stryker.”

Student Trustee Patel seconded the motion. A voice vote was called and the motion passed unanimously.

5/22-19 Approval of New Unit of Instruction

Trustee Salzberg offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the following new unit of instruction: Patient Care Technician Certificate.”

Trustee Kotowski seconded the motion. Trustee Bush called the roll.

Dr. Bush Aye
Mr. Kotowski Aye
Mr. Salzberg Aye
Mr. Stafford Aye
Ms. Toussaint Aye
Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

5/22-20 Preview of New Unit of Instruction

The **Robotics and Vision Technician Certificate** program is intended for individuals who are either seeking entry level employment in industrial automation and robotics, mechatronics, or manufacturing or for individuals already working in the industry but are looking to upskill to include programming and troubleshooting robotic systems. Completers of the Certificate will be eligible for entry level positions in automation, manufacturing, machining, and welding.

5/22-21 Acceptance of the Illinois Community College Board, Employment Connection Project (ECP) Grant

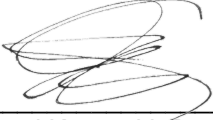
Trustee Yanow offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts the amount of \$35,000 for the Employment Connection Project (ECP) from the Illinois Community College Board.”

Trustee Kotowski seconded the motion. A voice vote was called and the motion passed unanimously.

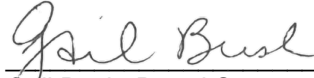
Adjournment

Chair Kotowski announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, June 28 at the Des Plaines Campus.

Student Trustee Patel made a motion to adjourn the meeting, which was seconded by Trustee Salzberg. A voice vote was called and the meeting was adjourned at 10:14 p.m.



Paul Kotowski, Board Chair



Gail Bush, Board Secretary

Minutes recorded by:
Beatriz Sparks
5/2022