



Minutes of the March 19, 2024 Regular Meeting of the Board of Trustees of Community College District 535

The 797th meeting of the Board of Trustees of Community College District 535 was conducted on March 19, 2024 at the Des Plaines campus of Oakton College, 1600 East Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

Chair Yanow called the meeting to order at 5:29 p.m. in room 1502. Trustee Stafford called the roll:

Dr. Wendy Yanow	Chair	Present
Dr. Gail Bush	Vice Chair	Present
Mr. William Stafford	Secretary	Present
Ms. Theresa Bashiri-Remetio		Present
Ms. Martha Burns		Absent
Mr. Benjamin Salzberg		Present
Ms. Marie Lynn Toussaint		Present
Ms. Lydia Cruz	Student Trustee	Absent

Chair Yanow asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of reviewing closed session minutes of February 20, 2024; and considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective negotiating matters, and pending litigation.

Trustee Stafford made the motion, seconded by Trustee Salzberg. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Stafford	Aye
Mr. Salzberg	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

Also present in room 1502 were Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Johanna Fine, Chief Human Resources Officer; and Michele Roberts, Vice President for Administrative Affairs.

At 5:58 p.m., Chair Yanow asked for a motion to adjourn the closed session meeting. Trustee Salzberg made the motion which was seconded by Trustee Bush. A voice vote was called and the closed session was adjourned.

Open Session – Call to Order and Roll Call

Chair Yanow called the regular meeting of the Board of Trustees to order at 6:32 p.m. in room 1506.

Trustee Stafford called the roll:

Dr. Yanow	Chair	Present
Dr. Bush	Vice Chair	Present
Mr. Stafford	Secretary	Present
Ms. Bashiri-Remetio		Present
Ms. Burns		Present
Mr. Salzberg		Present
Ms. Toussaint		Present

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs; Johanna Fine, Chief Human Resources Officer; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Michele Roberts, Vice President for Administrative Affairs; and Katherine Sawyer, Chief Advancement Officer.

Administrators: May Alimboyoguen, Dean of Health Careers; Marc Battista, Associate Vice President for Academic Affairs/Dean of Curriculum and Instruction; Anne Brennan, Assistant Vice President for Academic Affairs and College Transitions; Steve Butera, Director of Communications and Media Relations; Dr. Leana Cuellar, Director of Student Learning and Engagement/Interim Dean of Access, Equity and Diversity; Dr. Rick Daniels, Director of Institutional Equity and Inclusion; Dr. Mia Hardy, Dean of Liberal Arts; Dr. Ruben Howard II, Interim Dean of Business and Career Technologies; Dr. Jesse Ivory, Assistant Vice President of Workforce Innovation and Partnerships; Jake Jeremiah, Dean of Library; Dr. David Kendrick, Director of Online Curriculum and Instruction; Dr. Mark Kiel, Dean of Counseling, Health and Wellness; Renee Kozimor, Director of Software and User Services; LeVon McAllister, Director of Campus Technologies; Jessi Moon, Director of Major and Planned Giving; Christine Paciero, Director of Oakton Athletics; Dr. James Rabchuk, Dean of STEM; Delia Rodriguez, Dean of Adult and Continuing Education; Prashant Shinde, Chief Information Officer; Ella Whitehead, Assistant Director of Enrollment for Equity Outreach; and Andy Williams, Controller.

Union Leaders: Jennifer Crowley, Classified Staff Association; Mary Hope Griffin, Adjunct Faculty Association; and Paul Gulezian, Full Time Faculty Association.

Faculty: Tom Bowen, Philosophy; Bob Gynn, Speech and Theater; James Humenik, Law Enforcement; Christopher Lacina, Law Enforcement; Louis Martinez, Law Enforcement; Brian Rust, Law Enforcement; Terence Sinabajije, Psychology; Marian Staats, English and Environmental Studies.

Staff: Mel Battistoni, Counseling Services; Phil Cronin, Media Services; Muriel Dorsey-Johnson, Academic Affairs; Janeen Jackson, Black Student Success Program; Roshni Jaimon, Health Services; Ewa Lyczewska, Marketing and Communications; Malarie Marquez, Student Care; Denise McCance, Athletics Coach; Beatriz Sparks, Office of the President.

Students: Kierra Bond, Teagan Dahl, Pranav Dhiman, Kamila Gajkowska, Macey Gandee, Olivia Genthner, Sammi Glatczak, Mariana Golombowski, Apple Guerrero, Aliyah Kvamme, Jocelyn Muenster, Ellie Reynolds, Ashlyn Smith Emma Weitzel, and Bryce Wolf.

Pledge of Allegiance – Trustee Yanow led the pledge.

Land Acknowledgment – Trustee Stafford read the Land Acknowledgment.

Approval of Minutes

Chair Yanow asked for a motion for the approval of the minutes of the February 20, 2024 regular meeting of the Board of Trustees. Trustee Bush made the motion which was seconded by Trustee Bashiri-Remetio. A voice vote was called and the minutes were unanimously approved.

Statement by the President

Condolences

- To Principal Accountant, Waseh Hashmi on the passing of his father.
- To Golf Coach, Louis Walker whose mother passed away on February 27 at the age of 91.

Congratulations

- The Oakton Marketing and Communications team won 19 Educational Advertising Awards including a Best of Show recognition which was only awarded to 17 institutions.
- Oakton was awarded the Silver Paragon in the category of "Best E-newsletter" for Oakton Weekly at last week's National Council for Marketing and Public Relations (NCMPR) conference in Seattle. This national recognition is in addition to the Gold Medallion Oakton received for Oakton Weekly at last fall's NCMPR district conference.
- The Women's Basketball team advanced to the final game of the NJCAA Region 4 championship. Although they didn't clinch the regional championship, they only lost by 5 points to an undefeated team. We are so proud of this strong group of student athletes. The team record was 27 – 6.

Happenings

- Tickets are still available for the “At the Table” spring Production. Shows continue through Sunday, March 24 in the Studio One Theater.
- Oakton is hosting its Annual Open House on March 20. This is a wonderful opportunity to showcase our programs and services to prospective students and their families
- Oakton College unveiled its lineup of events for Women's History Month 2024, celebrating women-identified and LGBTQIA2+ individuals, people of color, and those with transnational identities and perspectives. Events include a series of lectures on intersectional and transnational feminism, and a Women, Gender and Sexuality Studies Talent Showcase.

Educational Foundation Liaison Report

The Foundation has reached their annual fundraising goal with over \$1.4M in contributions to date. Notable commitments since the last update to the Trustees include:

- A \$250,000 gift from Rivers Casino to renew support for their annual scholarship as well as student supports through the Student Success/Emergency Fund, Student Technology Fund, and Oakton Caring Closet.
- A \$60,000 gift from Autism Speaks to launch the Autism Speaks Scholarship Fund in response to Oakton's commitment to support neurodivergent students.
- A \$13,000 pledge from Maine Township to launch a new scholarship to support students from this community.
- A \$10,000 pledge from Caitlin Maloney to launch the Professor Michael Maloney Memorial Endowed Scholarship, supporting students who demonstrate financial need and are pursuing the completion of a certificate or degree at Oakton.

The Foundation Board approved a comprehensive budget for FY25. It is expected that more than \$2M will be available to support student scholarships, grants, and other programmatic assistance to Oakton in the coming year. Included in this budget approval and thanks to favorable market conditions, the Board authorized a 4.5% spend rate from endowments in the coming year.

The annual Employee Giving Campaign wrapped up at the end of February with very positive results. The number of employees participating in payroll giving increased by 27% and collectively these payroll donors will give approximately \$33,500 over the course of the next 12 months. The Faculty Throw Down also concluded with the Library coming in first with 50% faculty participation. The Foundation will host a thank you celebration for all employee donors on March 28.

Ten grant applications were submitted to the Foundation's FY25 Innovation and Excellence Grant program. The Board will review and interview applicants in the coming months and awards will be announced at the end of June.

The Board's next quarterly meeting will take place on June 5.

ICCTA Liaison Report

Trustee Burns shared that she attended an ICCTA meeting in Kankakee, Illinois at the beginning of the month. The biggest highlight of the meeting for Trustee Burns was a presentation focused on Artificial Intelligence, how it affects us globally, how the trend is increasing at schools, and its legal implications. President Smith indicated that Oakton is currently working with ETHS on a certificate program for responsible use of AI.

Trustee Burns also shared that she enjoyed the session with Dr. Arthur Levine. Trustee Yanow thanked Ms. Burns for attending the ICCTA meeting on behalf of the Board.

Student Trustee Report

Student Happenings:

- The Oakton Performing Arts Center has been coordinating the production of At The Table.
- COMPASS and other departments are coordinating AAPI History Month events.

- Women's History Month is in progress, and it's important to acknowledge the crucial role of feminine figures.
- The Oakton Open House is scheduled for March 20.

SGA Happenings:

- A candidate forum was held on March 18. SGA officials had the opportunity to meet candidates and answer important questions prior to the election.
- The SGA leadership is in the process of wrapping up their funding plans for clubs and organizations.

Student Spotlight

Pranav Dhiman shared her experience in the Oakton Pride Club and the Women's, Gender and Sexuality Studies (WGSS) program. When Pranav started classes at Oakton, she felt lost after a difficult transition from high school to college. She then joined the Pride Club and had the opportunity to interact with people she could relate to; her mood lifted and she finally found a place at Oakton. This was amplified by the support Pranav received from Professor Lindsey Hewitt (Pride Club advisor), and eventually she became a club officer and has since made lasting bonds with people at Oakton.

Pranav shared that WGSS classes offered here at Oakton have been instrumental in her development as a person. She indicated that having a good grasp on topics like modern day and past feminist theory, or the inner workings of social inequalities can help us shape our future to be one of positive growth where no one feels neglected or put down for simply being who they are. WGSS is Pranav's passion; she is a fan of bell hooks, a prolific author and activist on issues surrounding social injustice.

Comments by the Chair – None

Trustee Comments – None

Public Participation – None

Board Report: Wellness Subdivision – Changes, Updates and Compliance

Dr. Mark Kiel, Dean of Counseling, Health and Wellness
Malarie Marquez, Sr. Student Care Coordinator
Mel Battistoni, Interim Counseling Coordinator
Roshni Jaimon, Health Services Manager

The Wellness Subdivision exists to support students in their:

- Physical health: Health Services
- Mental health: Counseling Services
- Accessibility to accommodations: Access and Disability Resource Center
- Accessibility to resources: Care Coordination

The Wellness model is focused on the holistic understanding of the relationship between personal wellness and academic success. It works through a diversability rather than a disability frame through prevention, programming and awareness.

The Wellness subdivision focuses on the unique personal challenges, needs and resources of students, and manages medical compliance, and confidentiality.

Fast Facts

- Accommodation requests have remained stable or increased through the pandemic and the dip in enrollment
- Counseling Services use up 28% compared to this time last year
- Clearing Health Career Students for Field Placements
 - 2 New Health Career programs in 2024 (Maine and Niles)
 - 4 New Health Career programs in 2025 (Maine, Niles and Evanston)

Compliance and Professional Regulation

- Senior Care Coordinator covers (110 ILCS 131/) Higher Education Housing and Opportunities Act – 2022
- Counseling Services covers (110 ILCS 58/) Mental Health Early Action on Campus Act - 2020

Collaboration and Practice

- Neuro-Diversity Working Group: ADRC and Counseling
 - 2nd Annual Neuro-Diversity and Employment Networking morning on April 11
- Mental Health Credentialing Seminar for Faculty and Staff: Care Coordination, Counseling Services and Center for Professional Development
- Mental Health First Aid Training for Faculty and Staff: Care Coordination and Center for Professional Development
- Health Insurance Navigators: Counseling and Health Services
- Meeting with Municipalities/ LAN (41 & 43): Care Coordination and Community
- Influenza & COVID Vaccination Clinics: Health Services & Human Resources
- Sexual Health Testing: Health Services and Kenneth Young Center
- Health Kiosks: Health Services and Administrative Affairs

NEW BUSINESS

3/24-1a Approval of Consent Agenda

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Trustee Salzberg seconded the motion. A voice vote was called and the motion passed unanimously.

3/24-1b Approval of Consent Agenda Items 3/24-2 through 3/24-6

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the following items 3/24-2 through 3/24-6 as listed in the Consent Agenda.”

3/24-2 Ratification of Payment of Bills for February 2024

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$6,139,513.96 for all check amounts as listed and for all purposes as appearing on a report dated February 2024.”

3/24-3 Acceptance of Treasurer’s Report for February 2024

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of February 2024.”

3/24-4 Ratification of Actions of the Alliance for Lifelong Learning Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b as stipulated above, and hereby approves the expenditures in the amount not to exceed \$17,907.00 for all funds listed in item a.”

3/24-5 Ratification of Payment of Professional Personnel – Spring 2024

“Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$743,678.49 to the total amount of part-time teaching salaries paid during the spring 2024 semester; the revised total payment amount is \$3,568,027.65.”

“Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$131,147.50 to the total amount of faculty overload salaries paid during the spring 2024 semester; the revised total payment amount is \$592,119.00.”

3/24-6 Approval of Clinical Practice Agreements

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Basic Nursing Assistant Program (1)
Physical Therapy Assistant Program (1).”

Trustee Salzberg seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried.

3/24-7 Authorization to Approve March Purchases

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
3/24-7a	2	Interactive Map – Three-Year Contract	Concept3D, Inc. Denver, CO	\$61,900.00
3/24-7b	1	Chiller Maintenance for the Skokie HVAC System – Five-Year Contract Renewal	Thermosystems, LLC Elmhurst, IL	\$63,441.00
3/24-7c	1	RedHat Enterprise Linux Annual Maintenance and Software Assurance	Emergent, LLC Virginia Beach, VA	\$32,025.00
3/24-7d	2	CampusLogic Software – Three-Year Contract Renewal	Ellucian Co. Chicago, IL	\$235,100.00
3/24-7e	1	Maintenance and Restoration Services of Natural Areas – Two-Year Contract	Bluestem Ecological Services Marengo, IL	\$208,620.00
3/24-7f	1	Interim Contract Staffing for Foundation Finance and Operations Support – Contract Extension	MGT of America Consulting LLC Chicago, IL	\$60,000.00
3/24-7g	1	Talent Recruitment Services	Creative Financial Staffing Oakbrook Terrace, IL	\$30,000.00
GRAND TOTAL				\$691,086.00.”

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried.

3/24-8 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. Executive Leadership Team Coaching Services
- b. Design and Engineering Architect Services for Des Plaines Library
- c. Design and Engineering Architect Services for Des Plaines 1st and 2nd floor Office and Division Suites Remodeling (ADRC, Testing Center, and IT Computer Labs)
- d. Design and Engineering Architect Services for Des Plaines 1st floor Office and Division Suites Remodeling (Office of Student Affairs, Workforce Training, and Bookstore)
- e. ExamSoft – Three-Year Contract Renewal
- f. Grant-Funded Job Search Genius – One-Year Contract
- g. Next Generation 911 Services
- h. Cisco Network Switch for Video Surveillance System
- i. Multifactor Authentication (MFA) Services – One-Year Contract Renewal
- j. Replacement Computers for Digital Displays and Departmental Conference Rooms

3/24-9 Authorization to Hire Dean of Business and Career Technologies

Trustee Bashiri-Remetio offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Dr. Ruben Howard II as Dean of Business and Career Technologies effective July 1, 2024, at an annual salary of \$127,000.”

Trustee Yanow seconded the motion. Trustee Stafford called the roll:

Ms. Bashiri-Remetio	Aye
Ms. Burns	Aye
Dr. Bush	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried.

3/24-10 Second Read of New Policy

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review Board Policy 3038, attached hereto, with action to take place at the next regularly scheduled Board meeting.”

Trustee Bashiri-Remetio seconded the motion. A voice vote was called and the motion passed unanimously.

3/24-11 Notification of Award of Grants

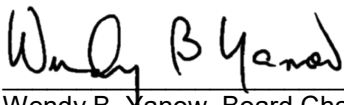
- a. Illinois Community College Board Career and Technical Education VR Grant\$100,000.00 (Managed by James Humenik / Administered by Dr. Ruben Howard II)

- b. Grown Your Own Teachers Illinois – GYO-IL Grant \$2,500.00
(Managed by Dr. Katherine Schuster / Administered by Dr. Mia Hardy)
- c. Illinois Law Enforcement Training Standard Board Police Fall Recruitment and Retention
Grant \$165,000.00
(Managed and Administered by Jeffrey Hoffmann)
- TOTAL: \$267,500.00**

Adjournment

Chair Yanow announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held at 6 p.m. on Tuesday, April 16, 2024 at the Des Plaines Campus.

Trustee Stafford made a motion to adjourn the meeting, which was seconded by Trustee Bashiri-Remetio. A voice vote was called and the meeting was adjourned at 8:06 p.m.



Wendy B. Yanow, Board Chair



William Stafford, Board Secretary

Minutes recorded by:
Beatriz Sparks
3/2024