



**Minutes of the November 12, 2024 Regular Meeting of the Board of Trustees of Community College District 535**

The 804<sup>th</sup> meeting of the Board of Trustees of Community College District 535 was conducted on November 12, 2024 at the Des Plaines campus of Oakton College, 1600 East Golf Road, Des Plaines, Illinois.

**Closed Session – Call to Order and Roll Call**

Chair Toussaint called the meeting to order at 5:30 p.m. in room 1502. Trustee Bashiri-Remetio called the roll:

Trustee Marie Lynn Toussaint	Chair	Present
Trustee Martha Burns	Vice Chair	Present
Trustee Theresa Bashiri-Remetio	Secretary	Present
Trustee Gail Bush		Present
Trustee Benjamin Salzberg		Present
Trustee William Stafford		Absent
Trustee Wendy Yanow		Present
Trustee Franklin Ocaña	Student Trustee	Present

Chair Toussaint asked for a motion to allow Trustee Stafford to attend the meeting remotely in accordance with Board Policy 1016 related to remote attendance for meetings defined by the Open Meetings Act (5 ILCS 120/1.02) if a member is prevented from physically attending because of personal illness or disability. Trustee Salzberg made the motion, seconded by Trustee Bush. A voice vote was called and the motion passed unanimously.

Chair Toussaint asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of reviewing closed session minutes of October 15, 2024; doing a semi-annual review of minutes of meetings lawfully closed under the Open Meetings Act; and considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective negotiating matters, and pending litigation. Trustee Salzberg made the motion, seconded by Trustee Bush. Trustee Bashiri-Remetio called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Bush	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye
Trustee Ocaña	Aye

Also present in room 1502 were Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Johanna Fine, Chief Human Resources Officer; and Michele Roberts, Vice President for Administrative Affairs.

At 5:49 p.m., Trustee Toussaint made a motion to adjourn the closed session meeting which was seconded by Trustee Salzberg. A voice vote was called and the closed session was adjourned.

**Open Session – Call to Order and Roll Call**

Chair Toussaint called the regular meeting of the Board of Trustees to order at 6:06 p.m. in room 1506.

Trustee Bashiri-Remetio called the roll:

Trustee Marie Lynn Toussaint	Chair	Present
Trustee Martha Burns	Vice Chair	Present
Trustee Theresa Bashiri-Remetio	Secretary	Present
Trustee Gail Bush		Present
Trustee Benjamin Salzberg		Present

Trustee William Stafford		Absent
Trustee Wendy Yanow		Present
Trustee Franklin Ocaña	Student Trustee	Present

Chair Toussaint made a motion to allow Trustee Stafford to attend the meeting remotely in accordance with Board Policy 1016 related to remote attendance for meetings defined by the Open Meetings Act (5 ILCS 120/1.02) if a member is prevented from physically attending because of personal illness or disability. Trustee Bush seconded the motion. A voice vote was called and the motion passed unanimously.

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs; Johanna Fine, Chief Human Resources Officer; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Michele Roberts, Vice President for Administrative Affairs; and Katherine Sawyer, Chief Advancement Officer.

Administrators: Robyn Bailey, Director of Operations and Administration/Interim Dean of Skokie; Marc Battista, Associate VP for Academic Affairs; Dr. Matthew Boutilier, Director of Online Curriculum and Instruction; Steve Butera, Director of Communications and External Relations; Dr. Sebastian Contreras Jr., Assistant VP for Student Affairs; Sarah George, Associate CIO; Dr. Ruben Howard II, Dean of Business and Career Technologies; Matthew Huber, Dean of Enrollment Management; Lindsey Hunter, Director of Admission and Enrollment; Dr. Jesse Ivory, Assistant Vice President of Workforce Innovation and College Partnerships; Jake Jeremiah, Dean of Library; Dr. Alauna McGee, Assistant VP for Academic Affairs and College Transitions; Dr. Jim Rabchuck, Dean of STEM; Delia Rodriguez, Dean of Adult and Continuing Education; Joseph Scifo, Director of Facilities; LeVon McAllister, Director of Campus Technologies; John Wade, Director of Systems and Network Services; Ella Whitehead, Assistant Director of Enrollment for Equity Outreach; Andy Williams, Controller.

Union Leaders: Jennifer Crowley, Classified Staff Association; Mary Hope Griffin, Adjunct Faculty Association; Suzanne Ziegenhorn, Full-Time Faculty Association.

Faculty: Jayne Blacker, Mathematics; Julio Capeles, Sociology; Theodore Gotis, Physics; Christine Hoang, Medical Laboratory Technology; Carrie Kelly, Nursing; Katherine Schuster, Education.

Staff: Ernest Gest, Facilities; Tom Hicks Jr., Academic Success and Support; Leah Kintner, Workforce Development; Kushal Patel, Information Technology; Esperanza Salgado-Rodriguez, TRIO; Vinita Shah, Media Services; Beatriz Sparks, Office of the President.

Students: Keysha Hoffmann, Joseph Park and Sofiya Pievic.

Guests: Rene Mandin, Trustee Candidate.

**Pledge of Allegiance** – Trustee Bashiri-Remetio led the pledge.

**Land Acknowledgment** – Trustee Toussaint read the Land Acknowledgment.

### **Approval of Minutes**

Chair Toussaint asked a motion for the approval of the minutes of the October 15, 2024 regular meeting of the Board of Trustees. Trustee Yanow made the motion. Trustee Salzberg seconded the motion. A voice vote was called and the minutes were unanimously approved.

### **Statement by the President**

#### Condolences

- To Facilities member Jonathan Turnbull on the passing of his mother Delores on October 17.
- To Library adjunct faculty Geoffrey Greenberg on the passing of his mother Sharran on October 26.
- To Sr. Media Services Technician, Peter Hurley on the passing of his wife Karrie.

#### Congratulations

- Facilities member Felix Ortiz welcomed his second grandchild, a baby girl named Isabella Rose on October 14.

- Athletic trainer Erin Peters welcomed baby girl Ellie Ann on October 19.

#### Employee Recognitions

- Manager of TRIO, Espy Salgado-Rodriguez was selected as a member of our women Under 40, class of 2024. Each year the American Association for Women in Community Colleges recognizes women rising stars who are making a difference for their college and community that they serve. This is an annual recognition of the youngest community college women who are movers and shakers on their college campuses.
- Oakton College was recognized at the 2024 ILEA Summit for its equity leadership as a founding member of the inaugural cohort of the Illinois Equity in Attainment Initiative.
- Employees were recognized for their years of service on Nov. 6.
- Recipients of Excellence Awards on Nov. 6:
  - Teaching Excellence to Full-Time Faculty: Danielle Aquiline, Professor of English
  - Adjunct Faculty: Chris Lacina, Law Enforcement
  - Staff Excellence Award: Grace Norte, Science Lab Manager
  - Living Diversity: Carol Bustamante, Distinguished Professor of English
  - Full-Time Faculty High Impact Practices:
    - Liberal Arts - Carol Bustamante - Distinguished Professor of English
    - Business and Career Technologies - Dr. Leslie Van Wolvelaar - Chair and Distinguished Professor of Accounting
    - STEM - Khursheed Ichhaporia, Associate Professor of Biology
    - Team award - Mario Borha, Professor of Math and Dr. Megan Klein, Distinguished Professor of Anthropology and Sociology
    - Adjunct Faculty High Impact Practices: Library - Elizabeth Sanderson

#### Student Recognitions

- Oakton students really cleaned up at the Skyway Writers Festival, which took place at McHenry. There are four categories, each awarding three prizes, and Oakton won five of them. The awards were as follows:
  - 1<sup>st</sup> place in nonfiction: Kailan Chang
  - 2<sup>nd</sup> place in drama: Janie Toft
  - 3<sup>rd</sup> place in drama: Felix Fieldman
  - 2<sup>nd</sup> place in poetry: Alia asSiddiqui
  - 1<sup>st</sup> place in poetry: Janie Toft

#### Athletics Recognitions

- The Oakton Owl's men's soccer team was 1 of 12 NJCAA Region 4 D2 teams that qualified for the 2024 postseason regional playoffs. With 14 wins this season, they qualified to compete in the NJCAA Region 4 Quarterfinals. They are currently ranked #11 in the region.
- The Women's Volleyball team also had a great season and advanced to the postseason where they unfortunately lost the first game to Rock Valley.

#### Happenings

- Registration for the Spring 2025 semester starts this week.
- November is First-Generation Student Month. TRIO, first-generation students, friends, faculty and staff are celebrating students who are the first in their families to attend college.
- November is National Career Development Month and the Career and Transfer Center has hosted a number of events to assist students in their career planning and readiness.
- As part of the Service Learning program, take part in free health screenings on Nov. 13 at the Des Plaines campus, and Nov. 18 at the Skokie campus. No appointments are needed; everyone is welcome to attend.
- Global Studies invites you to a series of presentations during International Education Week 2024, Nov. 18 through Nov. 21. This year's theme is Peace Through Citizen Diplomacy. Sessions are held in Room 1604 (DP) and in Zoom.

- Now celebrating its fifteenth year, Play On gives community college playwrights a chance to shine! Be the first to see these selections, written by students from Illinois, Michigan, Minnesota and Wisconsin. Proceeds benefit performing arts students at Oakton. Performances on Nov. 22, 23 and 24.
- The College will be closed for Thanksgiving on Nov. 28 and 29.

### **Educational Foundation Liaison Report**

Donor contributions to date have tipped over the \$500,000 level, accounting for 30% of the Foundation's contributions goal for the year. The Foundation Board has reached its goal of 100% giving by Board leadership.

A number of notable commitments have been received since the last update to the Trustees including:

- A \$6,500 gift from President Smith and her husband David to add funding to an endowed scholarship in their names for justice impacted students, the Employee Emergency Fund 35, the General Scholarship Match, and the Gregory C. James Memorial Scholarship.
- A \$10,000 gift from Steve Hagerty and Lisa Altenbernd to support the Success Fund for Student Emergencies.
- a \$10,000 gift from Barbara Myers to support the General Scholarship Endowment Match Challenge and the Emory Williams Academy Scholarship.
- a \$10,000 gift from Greg and Carol Korak to continue to grow the endowment of the scholarship in their parent's memory focused on students with interest in accounting, engineering or manufacturing.
- A \$19,000 gift from the Wentcher Foundation to support their 2024-2025 scholars at Oakton.
- A \$50,000 gift from the Irving M. and Sylvia Footlik Foundation to support a program fund for Health Careers Educational Excellence and the Workforce Skill Development Scholarship.

The Foundation's annual Donor Appreciation Brunch took place over the weekend with nearly 200 supporters and students in attendance. It was a fantastic opportunity to share the impact of donor support and was well received by all. Nineteen (19) Foundation Directors served as table hosts along with several administrative leaders from the college. Thanks to Trustees Theresa Bashiri-Remetio and Gail Bush who were in attendance representing the Board of Trustees.

The Board's next quarterly meeting will take place on December 4.

### **ICCTA Liaison Report**

Trustee Stafford shared that there will be an ICCTA meeting on November 15, but he will not be able to attend. He will talk to the Executive Director to get a report to share with the Board during the December meeting.

### **Student Trustee Report**

Student Trustee Ocaña shared that a Filipino Night Market event was held recently, and he was glad to see such a large gathering of students, their families and the community. Another interesting event was the live owl exhibit at the theater. The Student Life Committee coordinated a Trunk or Treat and a Halloween scavenger hunt.

The next SGA meeting will be on November 20. They recently presented their budget for Winter Fest, and he invited the community to join the celebration on December 2 at the Des Plaines campus, and December 4 at the Skokie campus.

### **Student Spotlight**

Sofija Pjevic shared her experience at Oakton, and talked about what led her to choose the institution as her next step after high school for education and athletics. Sofija is from Serbia and she moved with her family to the U.S. seven year ago. This change presented itself with many challenges; Sofija's college experience greatly differs from that of her parents in her country of origin, and she has had to work on her own to choose a college.

Sofija wanted to play volleyball at a high level, but her plans were impacted by the Covid 19 pandemic. However, she decided to focus on her education to major in architecture and graphic design. She applied (and got accepted) to different schools, and decided to attend Oakton when four-year universities were not financially feasible due to her international student status. One of the athletics coaches at Oakton helped Sofija to connect with Christine Paciero, and she joined the volleyball team while she continued her education. Sofija is grateful for

the opportunity to pursue her volleyball passion, and the assistance and guidance she has received at Oakton from professors and the athletics department. She feels that Oakton will prepare her well to continue with her higher education at a four-year university to major in architecture or psychology where she plans to continue her athletic endeavors.

**Trustee Comments**

Chair Toussaint highlighted the importance of the Oakton community, and reminded everyone that regardless of the election results, we should continue to work for the common good. Student Trustee Ocaña indicated that he thinks it is important to hear international students’ perspective. Trustee Salzberg wished everyone a Happy Thanksgiving. Trustee Burns shared that several members of the Board attended the ACCT Leadership Congress in Seattle at the end of October.

**Public Participation – None**

**Board Report: FY25 Master Plan Update**

Michele Roberts, *Vice President for Administrative Affairs*

The 2017 Facilities Master Plan established guiding principles that remain in effect throughout the current 2023-2027 Master Plan:

- Centered on student success and informed by the broader Oakton community
- Support student learning and instruction
- Financially responsible
- Environmentally sustainable
- Flexible and adaptive environments
- Welcoming and inviting
- Advanced technology

Highlights from Year 1 and Year 2

- Baseball field renovations
- Door 5 landscape upgrades
- Courtyards
- Small Business Development Center
- Educational Foundation
- Skokie Learning Commons

**Estimated Annual Expenditures and Project Budgets**

PROJECT		TOTAL FY2023- FY2027	FY2023	FY2024	FY2025	FY2026	FY2027
Enabling Projects 1. Construction Office Relocation 2. 2100 for Inst. Research 3. Faculty Support Hub (2817)	DP	\$0.5 million	\$0.5 million				
Workplace - Critical Adjacencies 1. Academic Affairs Consolidation + Conference Space 2. Student Affairs VP Office 3. IT - Open CPU Lab 2nd Floor 4. Testing to CPU Lab 1st Floor 5. ADRC, ALL, TRIO Renovation 6. Bookstore Renovation + Expansion	DP	\$4.7 million		\$0.6 million	\$2.6 million	\$1.5 million	
Partnership Hall 1. Floor 1 - Foundation Office 2. Rest of floor 1 2. Floor 2&3	DP	\$12.1 million	\$0.6 million			\$9.9 million	\$1.6 million
Learning Commons 1. Floor 1+ Help Desk Relocation 2. Floor 2 3. Floor 3 Mezzanine	DP	\$8.4 million		\$2.6 million	\$5.8 million		
Enabling Projects Temporary Relocation of Library/Testing Functions	SK	\$0.7 million	\$0.7 million				
Learning Commons	SK	\$3.3 million	\$1.6 million	\$1.7 million			
Workplace - Critical Adjacencies	SK	\$0.4 million			\$0.4 million		
<b>Grand Total</b>		<b>\$30.1 million</b>	<b>\$3.3 million</b>	<b>\$4.9 million</b>	<b>\$8.9 million</b>	<b>\$11.3 million</b>	<b>\$1.6 million</b>

**Deferred Maintenance and Site by Campus**

PROJECT		TOTAL FY2023-FY2027	FY2023	FY2024	FY2025	FY2026	FY2027
Site & Landscape	DP	\$3.5 million	\$2.7 million	\$0.7 million	\$0.1 million	\$0.1 million	
Site & Landscape	SK	\$1.3 million	\$0.1 million	\$0.7 million	\$0.4 million	\$0.0 million	
Deferred Maintenance	DP	\$20.2 million	\$2.1 million	\$4.6 million	\$5.6 million	\$6.6 million	\$1.3 million
Deferred Maintenance	SK	\$7.5 million	\$1.2 million	\$1.8 million	\$3.1 million	\$1.2 million	\$0.3 million
<b>Total</b>		<b>\$32.5 million</b>	<b>\$6.1 million</b>	<b>\$7.8 million</b>	<b>\$9.2 million</b>	<b>\$7.8 million</b>	<b>\$1.6 million</b>

**Overall Summary**

PROJECT		TOTAL FY2023-FY2027	FY2023	FY2024	FY2025	FY2026	FY2027
Capital Projects		\$30.1 million	\$3.3 million	\$4.9 million	\$8.9 million	\$11.3 million	\$1.6 million
Site & Landscape		\$4.8 million	\$2.8 million	\$1.4 million	\$0.5 million	\$0.1 million	
Deferred Maintenance		\$27.7 million	\$3.3 million	\$6.4 million	\$8.7 million	\$7.7 million	\$1.6 million
<b>Grand Total</b>		<b>\$62.6 million</b>	<b>\$9.4 million</b>	<b>\$12.7 million</b>	<b>\$18.0 million</b>	<b>\$19.2 million</b>	<b>\$3.3 million</b>

Current projections assume \$5.0 per fiscal year transferred into Fund 03 through FY2028.

Total expenditures: \$60.40M

Year 3 Projects

- Security Camera Upgrades
- Exterior Lighting Project
- Washroom Upgrades
- Academic Affairs/Student Affairs relocation
- Hardware/Master Keying
- ADRC, Workforce, TRIO relocation
- Soccer Field Irrigation
- CDB Project - Sanitary Sewer Rehabilitation

Spotlight Project

Learning Commons – The library spaces will be expanded and renovated to establish a modern learning commons. As part of the renovation, the first floor may include the following programmatic elements:

- Informal Distributed Seating
- Small Group Study Rooms
- IT Help Desk
- CCID Expansion
- Circulation Desk
- Limited/Featured Collections

Year 4/5 Upcoming Projects

- Keying/Door upgrades
- TenHoeve Wing Remodeling
- Upgraded Pedestrian Path
- Baseball Field Parking Lot
- Flooring/Window/Electrical Upgrades

**NEW BUSINESS**

**11/24-1a Approval of Consent Agenda**

Trustee Toussaint offered: “Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Student Trustee Ocaña seconded the motion. A voice vote was called and the motion passed unanimously.

**11/24-1b Approval of Consent Agenda Items 11/24-2 through 11/24-7**

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the following items 11/24-2 through 11/24-7 as listed in the Consent Agenda.”

**11/24-2 Ratification of Payment of Bills for October 2024**

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$7,751,808.57 for all check amounts as listed and for all purposes as appearing on a report dated October 2024.”

**11/24-3 Acceptance of Treasurer’s Report for October 2024**

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of October 2024.”

**11/24-4 Compliance with Open Meetings Act**

“Be it resolved that the Board of Trustees of Community College District 535 hereby determines that the minutes of the Board closed session meetings on April 16 and October 15, 2024 no longer require confidential treatment and are released for public inspection.”

**11/24-5 Action on Recordings of Closed Session Minutes**

“Be it resolved that the Board of Trustees of Community College District 535 recommends the destruction of the verbatim audio recordings of meetings held on August 16, 2022; September 20, 2022; October 18, 2022; November 15, 2022; December 13, 2022; and January 17, 2023.”

**11/24-6 Supplemental Authorization to Pay Professional Personnel – Fall 2024**

“Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$122,905.47 to the total amount of part-time teaching salaries paid during the fall 2024 semester; the revised total payment amount is \$3,760,230.69.”

“Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$96,643.75 to the total amount of faculty overload salaries paid during the fall 2024 semester; the revised total payment amount is \$697,078.15.”

**11/24-7 Approval of Clinical Practice Agreements**

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Early Childhood Education Program  
Pharmacy Technician Program (1)  
Physical Therapy Assistant Program (1).”

Trustee Salzberg seconded the motion. Trustee Bashiri-Remetio called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Bush	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

**11/24-8 Appointment of Members to Career Program Advisory Committees for 2024-2025**

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the appointment of members on the attached lists to the below named Career Program Advisory Committees for 2024-2025.”

Trustee Salzberg seconded the motion. Trustee Bashiri-Remetio called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Bush	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

**11/24-9 Adoption of Resolution Setting Forth Tax Levies for 2024**

Trustee Yanow offered: “Be it resolved by the Board of Trustees of Community College District No. 535, County of Cook and State of Illinois, as follows:

SECTION 1: That the following sums be and hereby are levied as taxes for the year 2024 (to be collected in 2025) for the purposes set forth below, on the equalized assessed value of the taxable property of Community College District No. 535: the sum of Fifty Eight Million Three Hundred Ninety Nine Thousand Two Hundred and Fifteen Dollars (\$58,399,215) as a tax for Educational purposes; and the sum of Eight Million Dollars (\$8,000,000) as a tax for Operations and Maintenance purposes; and the sum of One Hundred Dollars (\$100) as a special tax for Local Governmental and Governmental Employees Tort Immunity Act purposes; and the sum of One Hundred Dollars (\$100) as a special tax for Social Security and Medicare purposes; and the sum of One Hundred Thousand Dollars (\$100,000) as a special tax for Financial Audit purposes.

SECTION 2: That the Secretary of the Board of Trustees of Community College District 535, County of Cook and State of Illinois, is hereby authorized and directed to file a Certificate of Tax Levy in substantially the form that is attached hereto with the County Clerk of Cook County, Illinois, before the last Tuesday of December 2024.

SECTION 3: That this resolution shall be in full force and effect from and after its passage, approval and filing, as provided by law.

SECTION 4: That the Chairman is authorized to execute the attached Certificate of Compliance with the Truth in Taxation Law.”

Trustee Toussaint seconded the motion. Trustee Bashiri-Remetio called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Bush	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

**11/24-10 Adoption of Resolution Setting Forth Property Tax Extension Limitation Law (PTELL) Reduction Designation**

Trustee Stafford offered:

“**WHEREAS**, on November 12, 2024, the Board of Trustees (“Board”) of Community College District No. 535, Cook County, Illinois (“College District”) did adopt its 2024 tax levy; and



**WHEREAS**, the County Clerk has notified each Cook County taxing district subject to the Property Tax Extension Limitation Law (PTELL) that it may direct the County Clerk’s Office, by proper resolution, to make specific and necessary reductions to its tax levy for the 2024 levy year in accordance with the requirement of Section 18-195 of the PTELL, 35 ILCS 200/18-195;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Community College District No. 535, Cook County, Illinois as follows:

**Section 1.** That if the County Clerk is required to reduce the aggregate extension of the College District’s 2024 tax levy to meet PTELL requirements, the Board hereby authorizes and directs the County Clerk to make the necessary reductions, as follows:

- 100% of such reductions shall be made from the levy for Educational purposes
- 0% of such reductions shall be made from the levy for Operations and Maintenance purposes
- 0% of such reductions shall be made from the levy for Local Governmental and Governmental Employees Tort Immunity Act purposes
- 0% of such reductions shall be made from the levy for Social Security and Medicare purposes
- 0% of such reductions shall be made from the levy for Financial Audit purposes.

**Section 2.** That the Chair and Secretary of the Board be and are hereby authorized and directed to sign the Resolution on behalf of the Board of Trustees.

**Section 3.** That the President of the College District is hereby directed to file a certified copy of this Resolution with the County Clerk on or before the last Tuesday in December.

**Section 4.** That all other resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its passage.”

Trustee Bashiri-Remetio seconded the motion and called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Bush	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

**11/24-11 Authorization to Approve November Purchases**

Trustee Toussaint offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
11/24-11a	1	ABI Z-23 Infield Machine	Davis Equipment Corporation & Turfwerks Johnston, IA	\$48,180.00
11/24-11b	4	Medical Equipment for the Health Careers Education Center	Medline Industries, LP Northfield, IL	\$72,653.59
			Steris Corporation Mentor, OH	\$143,395.26

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
			McKesson Medical – Surgical Government Solutions, LLC Henrico, VA	\$58,143.92
			Philips North America, LLC Bothell, WA	\$907,000.00
			Mock Medical, LLC Milford, IA	\$57,170.00
11/24-11c	2	Renovation Services for Adjacencies Project – Phase 1	BEAR Construction Company Rolling Meadows, IL	\$1,868,900.00
11/24-11d	1	Furniture for the Health Careers Education Center	Forward Space, LLC Wood Dale, IL	\$124,734.46
11/24-11e	1	Ricoh Lease Agreement – Five-Year Contract	Ricoh USA Exton, PA	\$183,967.80
11/24-11f	1	Document Imaging and Management System Annual Maintenance Contract and System Upgrades	Hyland Software, Inc Westlake, OH	\$86,982.44
11/24-11g	2	Continuation of Employee Medical, Dental, and Vision Insurance	Blue Cross & Blue Shield of Illinois Chicago, IL	\$10,377,000.00
			Delta Dental of Illinois Naperville, IL	\$445,000.00
			Vision Service Plan, Inc Rancho Cordova, CA	\$49,800.00
11/24-11h	1	Consulting Services for a Compensation Study	Arthur J. Gallagher & Co. Rolling Meadows, IL	\$175,000.00
11/24-11i	1	Consulting Services for Student Affairs Leadership	26 Pines Group, LLC Highland Park, IL	\$120,000.00
11/24-11j	1	Consulting Services for IT Support	Moran Technology Consulting Naperville, IL	\$250,000.00
<b>GRAND TOTAL:</b>				<b>\$14,967,927.47.”</b>

Trustee Salzberg seconded the motion. Trustee Bashiri-Remetio called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Bush	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

**11/24-12**

**Authorization to Purchase Information Technology Equipment for the Health Careers Education Center**

Trustee Toussaint offered: "Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Information Technology Equipment for the Health Careers Education Center from:

- ABT Electronics, 1200 N Milwaukee Avenue, Glenview, IL 60025, for a total of \$23,076.00,
- Amazon.com, Inc, 410 Terry Avenue N, Seattle, WA, 98109, for a total of \$4,800.19,
- Ampronix, LLC, 15 Whatney, Irvine, CA 92618, for a total of \$25,850.00,
- Anixter International, Inc, 2301 Patriot Boulevard, Glenview, IL 60026, for a total of \$1,422.87,
- B & H Photo & Electronics Corporation, PO Box 28072, New York, NY 10087, for a total of \$43,292.49,
- CDW Corporation, 230 N Milwaukee Avenue, Vernon Hills, IL 60061, for a total of \$12,672.26,
- Computer Comforts, Inc, 367 Columbia Memorial Parkway, Kemah, TX 77565, for a total of \$5,328.58,
- Dell Marketing, LLP, One Dell Way, Round Rock, TX 78682, for a total of \$8,325.16,
- Full Compass Systems, 9770 Silicon Prairie Parkway, Madison, WI 53593, for a total of \$700.00,
- HDMI2HDMI, Dubai Silicon Oasis, Building A2, Unit 101, Dubai, United Arab Emirates, for a total of \$3,512.00,
- Howard Technology Solutions, 36 Howard Drive, Ellisville, MS 39437, for a total of \$3,545.73,
- JensenIT, Inc., 1689 Elk Boulevard, Des Plaines, IL 60016, for a total of \$16,149.75,
- McMaster-Carr, 600 County Line Road, Elmhurst, IL 60126, for a total of \$697.44,
- Telecom Innovations Group, 125 N Prospect Avenue, Itasca, IL 60143, for a total of \$8,400.00,
- Monoprice, 1 Pointe Drive, Suite #400, Brea, CA 92821, for a total of \$1,638.64,
- Porter Electronics, 700 N Neely Street, Suite 19, Gilbert, AZ 85233, for a total of \$2,639.92,
- Scantron, 1313 Lone Oak Road, Eagan, MN 55121, for a total of \$4,400.00,
- Sentinel Technologies, 2550 Warrenville Road, Downers Grove, IL 60515, for a total of \$3,393.18,
- Trups Distributing, Inc, 735 N Edgewood Avenue, Unit F, Wood Dale, IL 60191, for a total of \$3,393.00,
- Valens Semiconductors, 8 Hanagar Street, POB 7152 Hod Hasharon 4501309, Israel, for a total of \$738.00,

for a grand total of \$173,975.21."

Trustee Bashiri-Remetio seconded the motion and called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Bush	Abstain
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

**11/24-13 Preview and Initial Discussion of Upcoming Purchases**

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. Washroom Upgrades
- b. High-Speed Internet Hotspot Data Plan
- c. IP Telephony Annual Maintenance and Software Assurance Agreement
- d. Travel Services for Summer 2025 Study Abroad Program in Ghana
- e. Printing of the Oakton Non-Credit Class Schedule

**11/24-14 Authorization to Hire Chief of Police and Emergency Management**

Trustee Yanow offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the hire of Mr. Aaron Wernick as Chief of Police and Emergency Management effective December 9, 2024 at an annual salary of \$160,000. That salary will be prorated for the period of December 9 through June 30, 2025."

Trustee Salzberg seconded the motion. Trustee Bashiri-Remetio called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Bush	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

**11/24-15 Authorization to Appoint Director of Operations and Administration/Dean of the Skokie Campus**

Trustee Bashiri-Remetio offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Ms. Robyn Bailey as Director of Operations and Administration/Dean of the Skokie Campus effective December 1, 2024 at an annual salary of \$137,000. That salary will be prorated for the period of December 1, 2024 through June 30, 2025."

Trustee Bush seconded the motion. Trustee Bashiri-Remetio called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Bush	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

**11/24-16 Acceptance of Administrator Resignation**

Trustee Salzberg offered: "Be it resolved that the Board of Trustees of Community College District 535 accepts the resignation of Dr. Karl Brooks, Vice President for Student Affairs, effective November 30, 2024."

Trustee Toussaint seconded the motion. A voice vote was called and the motion passed unanimously.

**11/24-17 Preview of New Units of Instruction**

The following new units of instruction will be presented for Board approval in December 2024:

EPA Section 608 Certificate  
5 Semester Credit Hours; Curriculum: 0056

Artificial Intelligence & Machine Learning Certificate  
40 Semester Credit Hours; Curriculum: 0157

**11/24-18 Notification of Award of Grants**

Funding has been made available to Oakton College:

- a. Illinois Community College Board Workforce Equity Initiative FY25 Grant .....\$941,241.00  
(Managed by Juleya Woodson / Administered by Dr. Jesse Ivory)
  - b. U.S. Department of Education Congressionally Directed Funding .....\$800,000.00  
(Managed by May Alimboyoguen / Administered by Michele Roberts)
  - c. Illinois Community College Board Mental Health Appropriations Grant ..... \$50,000.00  
(Managed and administered by Dr. Mark Kiel)
  - d. U.S. Department of Education AANAPISI Supplemental Grant ..... \$34,875.00  
(Managed by Dear Aunaetitrakul / Administered by Dr. Kelly Becker)
  - e. Illinois Arts Council Performing Arts FY25 Grant..... \$10,000.00  
(Managed by Daniel Cunningham / Administered Dr. Mia Hardy )
  - f. Illinois Arts Council Visual Arts FY25 Grant..... \$6,250.00  
(Managed by Dr. Nathan Harpaz / Administered by Dr. Mia Hardy)
  - g. ICCB Adult Education and Family Literacy Federal and State Grant ..... \$1,905,310.00  
(Managed by Elena Smoukova / Administered by Delia Rodriguez )
  - h. ICCB Integrated English Literacy and Civics Education (IELCE) Grant ..... \$54,954.00  
(Managed by Elena Smoukova / Administered by Delia Rodriguez )
- TOTAL: ..... \$3,802,630.00**

**Adjournment**

Chair Toussaint announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held at 6 p.m. on Tuesday, December 10, 2024 at the Des Plaines Campus.

Trustee Toussaint made a motion to adjourn the meeting, which was seconded by Trustee Salzberg. A voice vote was called and the meeting was adjourned at 7:50 p.m.

  
Marie Lynn Toussaint, Chair

  
Theresa Bashiri-Remetio, Secretary

Minutes recorded by:  
Beatriz Sparks  
11/2024