



Minutes of the February 15, 2022 Regular Meeting of the Board of Trustees of Community College District 535

The 774th meeting of the Board of Trustees of Community College District 535 was conducted on February 15, 2022 at Oakton Community College, 1600 East Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

At 5:16 p.m. in room 1275, Chair Martha Burns called the meeting to order.

Trustee Kotowski called the roll:

Ms. Martha Burns	Chair	Present
Ms. Marie Lynn Toussaint	Vice Chair	Present
Mr. Paul Kotowski	Secretary	Present
Dr. Gail Bush		Present
Mr. William Stafford		Present
Mr. Benjamin Salzberg		Present
Dr. Wendy Yanow		Present
Mr. Akash Patel	Student Trustee	Present

Chair Burns asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters; and litigation.

Student Trustee Patel made the motion, seconded by Trustee Salzberg.

Trustee Kotowski called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye
Mr. Patel	Aye

Also present in room 1275 were Dr. Joianne Smith, President; Dr. Colette Hands, CHRO; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Dr. Karl Brooks, Vice President for Student Affairs; and Mr. Edwin Chandrasekar, Vice President for Administrative Affairs.

At 6:12 p.m., Chair Burns asked for a motion to adjourn the closed session meeting. Student Trustee Patel made the motion, which was seconded by Trustee Salzberg. A voice vote was called and the closed session was adjourned.

Open Session – Call to Order and Roll Call

Chair Burns called the regular meeting of the Board of Trustees to order at 6:23 p.m. in room 1506.

Trustee Kotowski called the roll:

Ms. Burns	Chair	Present
Ms. Toussaint	Vice Chair	Present
Mr. Kotowski	Secretary	Present

Dr. Bush		Present
Mr. Salzberg		Present
Mr. Stafford		Present
Dr. Yanow		Present
Mr. Patel	Student Trustee	Present

Also present in room 1506 were Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs; Mr. Edwin Chandrasekar, Vice President for Administrative Affairs; Dr. Colette Hands, CHRO; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Dr. Suzanne Ziegenhorn, Full-Time Faculty Association President; Ms. Beatriz Sparks, Special Assistant to the Board of Trustees; Mr. Philip Cronin, Senior Media Services Technician; Dr. Donovan Braud, Chair/Professor of English; Ms. Danielle Terry; Student Halima Hurana; and Student Edward Byrd.

Pledge of Allegiance – Chair Burns asked Student Trustee Patel to lead the pledge.

Approval of Minutes

Chair Burns asked for a motion for the approval of the minutes of the January 18, 2022 meeting of the Board of Trustees. Trustee Kotowski made the motion which was seconded by Student Trustee Patel. A voice vote was called and the minutes were unanimously approved.

At this point, Chair Burns indicated that Trustee Kotowski would be chairing the meeting. Trustee Stafford acted as recording secretary.

Statement by the President

President Smith welcomed everyone to the newly renovated Boardroom, and said she looking forward to the day when the community will be able to attend meetings in person. She also welcomed union leaders who were present in the room and via Zoom.

Condolences

- To Ms. Monique Hudson, ECE Site Coordinator, on the passing of her grandmother Wilna “Delores” Fuller on January 24 at the age of 91.
- To Dr. Paul Gulezian, Professor of Biology, on the passing of his grandmother Dorothy on January 30 at the age of 95.
- To Ms. Murneka Davis, Senior Human Resources Manager, on the passing of her stepfather Leon Harris on January 31 at the age of 68.

Congratulations

- Recognizing the impactful work Oakton is leading to increase racial justice and improve equity for Black students, Equity Coordinator for B.L.A.C.K. Student Success Danielle Terry and Black Student Union President Edward Byrd accepted a Black History Month proclamation from Des Plaines Mayor Andrew Goczkowski at the City Council meeting on Feb. 7.
- Vice President for Student Affairs, Dr. Karl Brooks was selected as a Phi Theta Kappa Distinguished College Administrator. To receive this prestigious award, college administrators are nominated by their Phi Theta Kappa chapter and are selected in recognition for their outstanding support of student success. Dr. Brooks worked to mentor and develop student leaders in completely unfamiliar circumstances. Racial and political unrest, and a global pandemic made 2021 one of the most challenging years in recent history—one that he worked exceptionally hard to overcome. His nomination is evidence of the gratitude Oakton’s PTK students feel for supporting them and students like them—even during the most difficult times. Dr. Brooks will be recognized at the PTK conference in Denver.

- Oakton’s Nursing program graduates pass rate for the IL NCLEX-RN Exam is 93% (National is 82% / State is 82%).

Happenings

- In celebration of Black History Month, the Koehnline Museum of Art presents a selection of works drawn from its permanent collection, featuring works produced by African American artists and works that depict African American topics. The exhibition introduces Chicago artists such as Margaret Burroughs, Richard Hunt, Eugene “Eda” Wade, Egon Weiner, Gregory Orloff, Joyce Owens and Judith Roth. It also includes post-Civil War images by Frances Palmer and Walter Richards, and several African American movie posters from the 1930's and 1940's, all reflect the struggle of African American for civil rights.
- There are a number of Black History Month Events taking place virtually and in-person coordinated by the Office of Student Life and Campus Inclusion.

Educational Foundation Liaison Report

Support for the Education Foundation continues to grow with recent notable gifts including:

- A \$1,000 gift from Board member Natasha Richards and her husband Brad to support the Oakton Annual Fund.
- A \$2,500 gift from retiree Dr. Jane Wilson and her husband Jeremy to support the Oakton Annual Fund.
- A \$1,000 gift from Mark and Anne Warnsman to support the English as a Second Language Program.

The annual Employee Giving Campaign, called “Inspire the Future” is still underway with 67 employees participating to date. The campaign will end in March.

The Foundation’s Innovation and Excellence Grants program application period remains open through mid-March.

Evanston resident and business owner Kathy Lichtenstein has joined the Foundation Board as a new Director for a 3 year term.

The Foundation Board will meet on Friday, Feb. 18 for an educational and planning retreat and will hold their next quarterly meeting on March 2.

ACCT Report

Trustee Yanow shared that she attended the ACCT Legislative Summit in Washington, DC with President Smith, Trustee Benjamin Salzberg, and Steve Butera (Sr. Manager of Media Relations). They had a chance to meet with Representatives Jan Schakowsky and Brad Schneider, and Senators Dick Durbin and Tammy Duckworth. They advocated for the federal priorities identified by ACCT which included increasing Pell, short-term Pell, support for Dreamers, and competitive TRIO Upward Bound. Trustee Yanow shared that they had the opportunity to listen to First Lady Jill Biden who is very supportive of community colleges.

Trustee Salzberg indicated that one of the guest speakers is the president of the National Student Clearinghouse, Mr. Rick Torres who shared the research they are doing on community colleges, and the different trends related to the number of resignations in the job market. The research focuses on adults who are going back to school to obtain certificates, and how colleges are partnering with the market place. Trustee Salzberg also mentioned Secretary of Labor, Marty Walsh who talked about the connection between community colleges and the industry. Trustee Salzberg said that the summit was very useful for colleges to improve their relationship with ACCT.

ICCTA Liaison Report

The ICCTA Board of Representatives Meeting was held on February 7, 2022 in Washington DC at the ACCT Legislative Summit and also on Zoom.

The meeting opened with a presentation of the 2022 Michael S. Monaghan Meritorious Service Award to J. Noah Brown, past executive director of ACCT.

With no Springfield Lobbying Day planned for Spring 2022, Executive Director Jim Reed emphasized “back home lobbying” through regional meetings, and encouraged advocacy for each college with their representatives some of whom are new to their districts with the recent redistricting.

There were a few bylaws amendments including the establishment of the Gregg Chadwick Student Service Scholarship.

Lobbyist Jessica Nardulli listed a few house bills to watch but noted that most were not legislative matters but rather appropriate for the collective bargaining process. She stated that this tends to occur in election years.

Josh Bullock of the ICCCP reported on a cybersecurity seminar at the presidents’ retreat. ICCB Executive Director Brian Durham optimistically noted the positive budget message from the governor’s proposal that included \$122 Million in MAP funds reflective of short term credentialing and \$25 Million for the Health Care Path Work Force Grant. He concluded with a message on the mask mandate advising colleges to ‘stay the course’.

Moraine Valley Community College is partnering with Cook County to pilot an ‘Election Technicians’ non-credit (initially) program to train poll judges in nonpartisan, cybersecurity, and related matters. The county is offering a stipend to students. The average age of poll judges statewide is 65, in Cook County it is 72. MVCC is looking for partner colleges for this innovative, social justice pilot. Trustee Bush said she heartily recommends that President Smith contact President Jenkins to gather more information and that possibly Oakton might progress from there as a partner.

Master Plan Steering Committee Report

Trustee Bush shared that she and Trustee Stafford attended the Master Plan Steering Committee meeting on January 24. The committee reviewed the guiding principles of equity and inclusion, and discussed different categories included in the plan. Perkins+Will provided information regarding the automotive technology space in Des Plaines, and presented different scenarios for both campuses. Dr. Jesse Ivory provided feedback regarding offices and classrooms at the Skokie campus. The committee also discussed deferred maintenance and landscape, and did a prioritization exercise where they were able to identify different areas. The top three topics for Des Plaines were the Learning Commons expansion, the development of the TenHoeve corridor, and the Student Success area on the east end of campus. At Skokie, the main topics were the Learning Commons expansion, the Learning Center, and common areas.

Trustee Stafford added that there are different deferred maintenance projects, and the College is working on a financial plan based on the comprehensive analysis of the campus. President Smith added that the Board will receive the full report in March.

College Brand Refresh Team Report

Trustee Kotowski shared that he and Trustee Salzberg attended a meeting on January 27 which was led by Katherine Sawyer and Andrea Lehmacher. The meeting was attended by a group of approximately 20 people including President Smith. The brand refresh transition leadership team has been formed, and it includes a student, and representation from a cross-section of departments and functions. Members will provide input from the stakeholder groups represented, and will act as brand ambassadors as the College launches its updated brand and personality. The team did an overview of the College’s branding guidelines, the state-wide community college branding initiative, and discussed research about District

535 with input from students. The committee was also charged with providing input to the list of physical and digital assets that will incorporate Oakton's logo and seal. Trustee Kotowski indicated that the College is being responsible and measured with this project to avoid the waste of resources (current resources like stationary will be utilized until depleted). ADV Market Research and Consulting will serve as consultants through this initiative. The next meeting will be held in late February or early March.

Trustee Salzberg indicated that the brand refresh campaign will launch in July, and will start with the update of assets. Public launch will be in 2023.

Student Trustee Report

Student Trustee Patel began his report by acknowledging that February is Black History Month, and announced the Black Student Success Program is hosting several events which he encouraged the community to attend. He congratulated Edward Byrd, Danielle Terry and the Black Student Union on the recognition received from the City of Des Plaines for the work they are doing on racial justice. He also congratulated Vice President for Student Affairs, Dr. Karl Brooks on his PTK award, and indicated the Oakton Chapter of PTK will hold a special ceremony.

Mr. Patel shared that he has been nominated by Oakton for the Gigi Campbell Student Trustee Scholarship, and he is waiting to hear back from ICCTA. He attended a meeting of the Illinois Community College Board Student Advisory Committee where he met with student trustees from other colleges from across the state, and he had a chance to share what is being done at Oakton regarding the first weeks of the spring 2022 semester (remote classes, welcome events, etc.). Mr. Patel indicated he also shared the plans for the Trustee Ambassador program for outreach to district high schools. He will be attending a virtual advocacy program in April, and will discuss disability, equity and financial aid. Melvin Harrison from ICCB will work on getting someone from the Illinois Student Assistance Commission to attend the next virtual meeting on March 28-29.

SGA will be holding elections for the 2022-2023 academic year. Packets were made available on February 14, and the candidate application deadline is March 11. Voting will be open March 21 through April 1, and election results will be posted on April 5. Mr. Patel announced that he is planning to run for re-election as student trustee.

Student Spotlight

Halima Haruna is a student in the Nursing program. She was born and raised in Nigeria and being a foreign student in a completely different culture and orientation was a struggle at first. She said that thanks to course advisors, faculty members, and her classmates, things have gotten better.

Halima enrolled in the BNAT program (CNA) because she needed some stability and opportunity to grow. She was looking for a school was affordable and close to home, so Oakton was a good option for her. Halima said that the BNAT faculty were extremely helpful in making her transition into a new system of learning relatively easy and with the program, and she gained an introductory view into what Nursing was. At the end of the CNA certification program, she attended a job fair organized by the Oakton BNAT program faculty at the Skokie campus, and landed a Nurse Assistant job at Lutheran General Hospital. Her time at Lutheran further reinforced her interest in Nursing and she enrolled.

Halima recently joined the Black Student Success program (BSS). She shared it was amazing to see that she wasn't alone, and it was a great relief to also know that the school authority had put in place resources and personnel that could be the light in the dark tunnel. Halima said that being a member of the BSS gives her a feeling of belonging and togetherness that wasn't there before, and becoming a member of the BSS has been one of her most memorable experiences at Oakton. She has also gained insight about the challenges that black students face daily, and how those can be turned into opportunities.

Halima indicated that Professor Margaret Gas's counsel helped build her confidence, and has been that voice in the back of my head reminding me of how I am my own advocate. Ms. Danielle Terry helped

remind her that it was okay to be different, that being different was good if you focus on your target, put your best into everything that you do, and find happiness in it.

Her plan for the future is to enroll in the RN -BSN program after her licensure, get a master's degree and begin a teaching career.

Halima suggested that the school authority could expand on the provision of resources (financial and non-financial) available to non-indigenous and black students alike. She indicated that Oakton is beginning to see a more diversified population of students and therefore needs to be more inclusive. She said that programs like BSS should receive a wider range of support to alleviate the challenges faced daily by foreign and black indigenous students.

Comments by the Chair

Trustee Kotowski indicated this was the 774th meeting of the Board of Trustees in the history of Oakton College, and the first meeting in the renovated boardroom. Mr. Kotowski shared that he is very pleased with the facility, and he hopes the boardroom will be utilized at full capacity soon.

Trustee Comments

Trustee Bush asked Dr. Karl Brooks if he wanted to add a few words regarding PTK. Dr. Brooks acknowledged the work of PTK advisors, and thanked staff in the Office of Student Life and Campus Inclusion for supporting students every day, as well as faculty advisors who have stepped in to support PTK in all of their efforts. Dr. Brooks said he wants to share the recognition with other individuals who have spent a lot of time mentoring our students and supporting their projects, but mostly acknowledge talented students who are affiliated with an organization that supports scholarship.

Trustee Salzberg shared that he experienced some frustration when he wanted to register for a class online. He found the registration process to be cumbersome with orientation and testing hurdles. He thanked President Smith for looking into this issue to make the process more efficient. Mr. Salzberg also encouraged the community to attend the current art exhibition at the Koehline Museum. He shared that during his trip to Washington, DC for the ACCT Legislative Summit, he had the opportunity to visit the National Museum of African American History and Culture. He described the experience as empowering and overwhelming, and shared a quote by President Barack Obama: *“Change will not come if we wait for some other person or some other time. We are the ones we've been waiting for. We are the change that we seek.”*

Student Trustee Patel took a moment to acknowledge the hard work and dedication that has been put into renovating the boardroom, and the work of Trustee Toussaint on planting the seeds for the Trustee Ambassador program with district high schools.

Trustee Toussaint shared that the Trustee Ambassador program's focus is to increase enrollment and, while the Strategic Plan is being developed, to figure out how Oakton can recruit and make students stay. The plan is to send emails with some questions to the board presidents of different high school districts within 535, and trustees will follow up with calls and meetings to learn how Oakton can best serve them.

Report: Equity Projects at Oakton – Advancing Racial Justice in Student Learning and Success, and Center for Organizing Minority Programs to Advance Student Success (COMPASS)

Presenters: Dr. Donovan Braud, Chair/Professor of English, Ms. Martinique Hallerduff, Associate Professor of Library, and Ms. Dear Aunaetitrakul, Sr. Manager of AANAPISI/COMPASS.

Advancing Racial and Justice in Student Success Learning (ARJSLS)

The ARJSLS committee was charged to lead curriculum design, and supporting academic departments in designing strategies that improve student success outcomes. The Student Success Team establishes the

need for a new committee focused on racial equity in the classroom and student success. The ARJSLS co-chairs developed the recruitment process, and developed the charter for the project.

ARJSLS communicates and makes recommendations based on evidence-based findings related to the racial equity education debt owed to current, former, and future students; facilitates communication and efforts between groups, departments and individuals whose work at Oakton can address racial equity education debt including areas concerned with racial equity/justice, diversity, placement, curriculum, student learning and pedagogy; and advocates (to faculty, deans, admin., etc.) for specific changes to processes, curriculum, and structures to address issues of racial injustice related to student success and the necessary funds to accomplish our goals.

ARJSLS works to remedy Oakton's educational debt (often conceptualized as "equity gaps") for Black, Native American / Indigenous, Latina/o/x, Asian, and Pacific Islander students. They lead through curriculum redesign and supporting academic departments in designing strategies that improve student success outcomes. They recognize that the educational debt owed to these students is caused by the long history of structural racism in which Oakton exists. The team is accountable to Oakton's communities of color.

Generic Syllabus Racial Equity Project

The project seeks to revise the parts of the syllabus common to all classes using a racial equity and anti-racist lens in order to improve the experience and success of Oakton's Black and Latino/a/x students. A generic syllabus is the "master syllabus" for each course that instructors customize for their sections. Some elements can't be changed and are common across all disciplines. The Generic Syllabus is used in each department and is used to make the class syllabus for each section, and has a big impact because it reaches every student in every class. These will be revised through an equity lens.

Center for Organizing Minority Programs to Advance Student Success (COMPASS)

Ms. Dear Aunaetrakul provided an overview of the history of exclusion experienced by Asian / Pacific Islander communities in the U.S. The moral minority myth assumes that all Asian American students and Pacific Islander students are the same, and that they are not ethnic/racial minorities. AAPI students have been pushed out of conversations on diversity, equity, and student success and support. Asian communities have been excluded throughout history in the U.S., starting with the Chinese Exclusion Act which prohibited Chinese immigrant workers from entering the country, and the Page Act of 1875 which prohibited Asian women from migrating to the U.S. because they were seen as a threat to the institution of marriage. Despite the challenges, there have been many leaders in the AAPI community who have run for office, and advocated for change which led to the road to recognition of the AANAPISI designation.

The AANAPISI was created in 2007 which makes it the newest federal designation of the Minority Serving Institutions (MSI) program. Oakton is the first community college in the state of Illinois to receive AANAPISI funds, making the College 1 of 38 colleges and universities in the country. In 2021 received only 1% of all the appropriations for MSIs went toward AANAPISI.

- Despite the small amount of appropriations, 3 out of 4 low-income Asian students in the U.S. attend an AANAPISI.
- AANAPISIs enroll 40% of Asian American and Pacific Islander (AAPI) college students nationally even though AANAPISIs only make up 6% of colleges and universities in the U.S.
- AANAPISI federal programs have benefited all students at each AANAPISI institution regardless of background.

AANAPISI matters to Oakton because the Chicago metropolitan area has the fifth largest Asian American population in the nation, and the largest in the Midwest. A significant number of Asian Americans are living in Oakton's district (Skokie and Evanston), and we will continue to see the raise of AAPI moving up north as the cost of living in Chicago is getting more expensive. The moral minority myth assumes that AAPI are more financially successfully than other ethnic minority groups, which perpetuates internal

racism within the community. In Evanston, 1 in 3 Asian Americans are living below the poverty line. A lot of schools still don't see AAPI as underrepresented minorities. Oakton must strive to be a leader for equity, and should include the voice of Asian Americans. The AANAPISI designation gives Oakton the opportunity to showcase what it means to be a MSI by expanding capacity to serve AAPIs and low income students.

There are six initiatives under the grant:

- **Academic Advising** - Improving AAPI students' career and educational goal through culturally relevant academic advising strategies
- **Women of Color in Computer Science** - Code Elevate & Women in Tech Programs
- **Dual Credit + Persistence Project** - Evidence-based student engagement in high schools
- **Silk Road Endowment Fund** - Supporting AANAPISI students facing financial barriers
- **Faculty Development** - Faculty leadership development to increase engagement among instructors and AANAPISI students
- **Project Inform** - Systematically collecting ethnic subgroup data on AANAPISI students & Establishing framework for AAPI student support and services

2021 Highlights:

- Awarded \$1,000 scholarships to 5 Asian American students with the Silk Road Endowment Fund
- Piloted coding program targeting high school girls
- Completed board-approved study to better understand drivers and barriers for AAPI students to choose a community college education
- Conducted community outreach and presentations
- Launched AAPIs @ Oakton Podcast

Trustee Burns thanked Ms. Aunaetrakul for the insight she provided about the Asian American community. She said that being Black in the U.S. is very challenging, and she admitted this was the first time that she heard an Asian person speak clearly about being left out of the conversation. Trustee Burns shared part of her experience with Asian people when she attended Loyola University, and she added that the AANAPISI presentation challenged her perceptions because she always considered Asians to be white people. Trustee Burns expressed her gratitude for the education the presentation provided because she is aware of existing tensions between Asian and Black people in her community.

Trustee Yanow thanked the presenters for providing the kind of report the Board asked for regarding specific work on equity. She said this helps her focus on what Oakton is doing and how goals are accomplished. She also indicated that she liked the work on generic syllabi, and would love to see the racial equity guidelines that are used to design them. She asked about the length of the process, and Dr. Braud responded that some elements are common to all generic syllabi, and indicated that trustees will receive a copy of this materials in their packet. While learning outcomes are different for each course, other items in the syllabi are being reconsidered given how different groups have been policed in order to smooth them out without having to go through the process of approving a new master syllabus for every class. The goal is to modify the syllabi in a way that is least intrusive for the work of the chairs and instructors.

Trustee Yanow continued her comments by adding that the College community needs to hear more from people like Ms. Aunaetrakul to institutionalize the COMPASS initiative. Ms. Aunaetrakul indicated that COMPASS is trying to establish a framework on how to support Asian American students, and they will have the first AAPI Graduation celebration on April 27, and on May 5, COMPASS will host an Asian Night Market with food vendors and local performances to celebrate the AAPI heritage month.

Trustee Bush referred to the plagiarism part of the syllabus which comes from the student handbook. If this part gets changed in the syllabi, it should be reflected in the handbook. President Smith indicated there is a Board policy related to plagiarism and academic integrity. Dr. Donovan added that plagiarism

information can be presented along with information about time management and wrap-around services available to students that could help students avoid cheating and plagiarism. It would not necessarily change the language of the Academic Conduct statement, but add to it. Any change in policy would require Board approval. Trustee Bush suggested that the Anti-Racism Team considers adding the Anti-Racism Statement to the syllabi.

Trustee Toussaint applauded these initiatives, and echoed Trustee Burns's words related to her experience with Asian Americans, and indicated that programs can go beyond the academic side to help Asian and Black students work together socially. Ms. Aunaetitrakul indicated that she is open to ideas about solidarity work.

Public Participation

Ms. Tracy Fulce, Chair/Distinguished Professor of Business and Professional Services – She is a member of the Second Baptist Church of Evanston who is incredibly proud that the Academy for Black Men will be renamed in honor of Emory Williams. Ms. Fulce indicated that Mr. Williams work as a trustee at Oakton, a high school educator, and a member of the community touched many lives, and added that thanks to Mr. Williams she found her life's work and a deeper sense of her own purpose. She shared that Mr. Williams encouraged her to stay at Oakton despite what felt like an unsurmountable tide of racism. Ms. Fulce also acknowledged Dr. Keenan Andrews whose tenure was up for approval during this meeting, and whose work is a testament to the legacy of Mr. Emory Williams.

Written Statement from Rev. Dr. Michael Nabors:

“On behalf of the Ministers, Officers and Members of Second Baptist Church of Evanston, we want to offer a word of congratulations and thanks to the Oakton Community College. We learned that OCC will be honoring one of our former members by naming the newly founded Academy for Black Men after Emory Williams.

Emory Williams was a long time member and Trustee at our one hundred and forty year old church. During his time with us, Trustee Williams proved himself invaluable as a sterling administrator, dedicated volunteer, capable organizer and as an educator. Trustee Williams also spent most of his teaching career at Evanston Township High School, where he taught more than a generation of students, and kept an eye on those who attended Second Baptist.

When I arrived at Second Baptist in 2015, Trustee Williams was officially retired from teaching. However, he never stopped being an educator. He was well liked for his incredible kindness and character as a consummate gentleman. He was well respected because of the power of his voice and his ability to articulate his ideas and opinions to others. In addition, Trustee Williams played a pivotal role in helping our church focus on work beyond its walls, served as a member of the Evanston/North Shore NAACP, and worked with institutions like Oakton Community College where he was a long time board member.

On behalf of the nearly 1,000 members of Second Baptist Church, the nearly 4,000 students at Evanston Township High School and the Evanston Black community, in which Emory Williams played such a major role, we want to salute President Joianne L. Smith, members of the Trustee Board of Oakton Community College, faculty, staff and students. Your choice to name the Academy for Black Men after Emory Williams, speaks volumes to us all.”

Additional Comments

Trustee Burns addressed Vice President for Administrative Affairs, Mr. Edwin Chandrasekar and asked for an update about the Evanston Local Marketplace. Mr. Chandrasekar said that he and CIO Prashant Shinde met with the ELM team to understand more about the technology platform integration with Ellucian Banner. They recognized that an integration between the ELM platform and Ellucian Banner is not feasible because the platform is a completely new technology, and an integration could result in a

significant amount of resources being consumed by the IT team which would take away from current high priority projects, some of which are mission-critical. The ELM recommended an alternative solution to utilize the ELM as a standalone platform, but it would also require a significant amount of work to determine the products and services that could be procured through it, and the purchase requisitions could not be integrated into Banner. The College is currently facing a staffing challenge with more than 40 positions currently posted; the purchasing department was impacted by the wave of resignations, and a new purchasing manager has not been hired. This manager would be a key element into looking at the standalone platform to determine which internal processes would need to be modified. The College is not ready to move forward at the moment, but ELM suggested that the College contacts one of their existing clients to learn about alternatives and processes. Mr. Chandrasekar and Mr. Shinde will schedule a call with a representative from Northwestern University.

Trustee Burns also referred to a previous discussion about purchasing practices at Oakton, and requested an update regarding projects to implement changes. She asked the Board to start think about companies and firms that provide services to Oakton to discuss a policy that would put an end date to certain contracts to give the opportunity to other firms to provide these services. Mr. Chandrasekar indicated that the purchasing office is still searching for a manager, and the implementation of new purchasing practices is a resource constraint at the moment due to the fact that it would involve community education with all college employees who are involved in the process. Once a purchasing manager is hired, the College will be able to start this process, and discuss limits to professional services terms. Mr. Chandrasekar added that with the QBS process it is not necessary to set term limits, and the policy can be expanded to encourage more supplier diversity and add more QBS firms. In this month's agenda, there is a purchase preview for the selection of QBS architects in response to a Board member's comments. Cotter Consulting will work with the College to identify, interview and make recommendations for new architects to join Oakton's portfolio through a Request for Qualifications (RFQ) process. One of the priorities in the RFQ will be local, in-district architects.

NEW BUSINESS

2/22-1a Approval of Consent Agenda

Trustee Salzberg offered: "Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Trustee Bush seconded the motion. A voice vote was called and the motion passed unanimously.

2/22-1b Approval of Consent Agenda Items 2/22-2 through 2/22-7

Trustee Salzberg offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the following items 2/22-2 through 2/22-7 as listed in the Consent Agenda."

2/22-2 Ratification of Payment of Bills for January 2022

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$4,504,699.90 for all check amounts as listed and for all purposes as appearing on a report dated January 2022."

2/22-3 Acceptance of Treasurer's Report for January 2022

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of January 2022."

2/22-4 Ratification of Actions of the Alliance for Lifelong Learning Executive Board

“Be it resolved that the Board of Trustees of Community College District 535, in its capacity as governing board of the administrative district of the Alliance for Lifelong Learning Program, ratifies and approves the actions of the Executive Board in items a to b as stipulated above, and hereby approves the expenditures in the amount not to exceed \$3,393.00 for all funds listed in item a.”

2/22-5 Ratification of Payment of Professional Personnel – Spring 2022

“Be it resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on a part-time basis during the Spring semester 2022; the total payment amounting to \$2,577,513.80.”

“Be if further resolved that the Board of Trustees of Community College District 535 ratifies the payment of salaries for teaching on an overload basis during the Spring semester 2022; the total payment amounting to \$463,909.88.”

2/22-6 Acceptance of Clinical Practice Agreements

“Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Basic Nursing Assistant Training and Nursing:
Warren Barr Lieberman

Health Information Technology:
Streamwood Behavioral Healthcare System

Physical Therapist Assistant:
Cook County Health

Early Childhood Education:
Swift Child Care Early Childhood Center.”

2/22-7 Approval of Intergovernmental Agreements with High School District Partners

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of Intergovernmental Agreements for Longitudinal Data Sharing and Analysis between Oakton Community College and Evanston Township High School District 202, and between Oakton Community College and Maine Township High School District 207.”

Student Trustee Patel seconded the motion.

Trustee Bush asked that future cooperative agreement items provide the site location.

Trustee Stafford called the roll:

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

2/22-8 Authorization to Approve January Purchases

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Page(s)</u>	<u>Description</u>	<u>Vendor/Location</u>	<u>Amount</u>
2/22-8a	1	Cloud-Based Video on Demand – 3-Year Renewal	ShareStream, Inc. Reston, VA	\$67,800.00
2/22-8b	1	Consulting Services for Human Resources	GOVTEMPS, LLC. Northbrook, IL	\$35,000.00
2/22-8c	1	Computer Servers/Iaas (Infrastructure as a Service)	CDW-G, LLC Vernon Hills, IL	\$153,652.26
GRAND TOTAL:				\$256,452.26.”

Trustee Burns seconded the motion. Trustee Stafford called the roll:

- Ms. Burns Aye
- Dr. Bush Aye
- Mr. Kotowski Aye
- Mr. Salzberg Aye
- Mr. Stafford Aye
- Ms. Toussaint Aye
- Dr. Yanow Aye

The motion carried. Student Trustee Patel favored the resolution.

2/22-9 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a) Des Plaines Campus Pedestrian/Bicycle Pathway
- b) Engineering Services for Renovation of Des Plaines Courtyards
- c) Owner’s Representative Services
- d) Educational Foundation Blackbaud Software Renewal
- e) Certified Athletic Training Services – 3-Year Contract

Trustee Bush asked to see a rendering of layouts for the courtyards before approval. Mr. Chandrasekar indicated that configurations and layouts are being discussed by a committee, and architects will provide these renderings.

2/22-10 Approval to Hire Assistant Controller

Trustee Burns offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Mr. David Hittenmiller as Assistant Financial Controller effective February 28, 2022 at an annual salary of \$125,000. That salary will be prorated for the period of February 28, 2022 through June 30, 2022.”

Trustee Bush seconded the motion. Trustee Stafford called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

2/22-11 Approval of Award of Tenure

Trustee Yanow offered: “Be it resolved that the Board of Trustees of Community College District 535, by the authority vested in it by the State of Illinois, hereby grants tenure, effective after the completion of the spring 2022 semester, to the following faculty:

Jeffrey Cabay	Instructor of Engineering
Jessica Pinedo	Assistant Professor of English/ESL
Ji-Hyae Park	Associate Professor of English
Keenan Andrews	Associate Professor of Business
Martinique Hallerduff	Associate Professor of Library
Nefize Fejza	Instructor of Nursing
Patrick O’Donnell	Assistant Professor of Philosophy
Teresa Kirwan	Instructor of Nursing
Valeria Benson-Lira	Assistant Professor of EAS/GEG.”

Trustee Bush seconded the motion. Trustee Stafford called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

2/22-12 Acceptance of a Faculty Retirement

Trustee Toussaint offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts the retirement of Lawrence Penar.”

Trustee Bush seconded the motion. A voice vote was called and the motion passed unanimously.

2/22-13 First Read of Policy

Trustee Kotowski offered: “Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for review Board policy 3003, attached hereto, with action to take place at the next regularly scheduled Board meeting.”

Trustee Bush asked for the previous policy number to be added to the record.

Student Trustee Patel seconded the motion. A voice vote was called and the motion passed unanimously.

2/22-14

Approval of Adoption of Anti-Racism Statement

Trustee Yanow offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the adoption of the following Anti-Racism Statement: Oakton is an anti-racist, inclusive, transparent institution; invested in and accountable to the communities we serve. We are committed to transforming all curricula, policies, structures and practices to dismantle and eliminate racism and other forms of oppression so all members of our community thrive. Through reflection, empowerment, and accountability to anti-racist people of color, we model the socially just and equitable transformation that we want to see in the world.”

Trustee Salzberg seconded the motion. Trustee Stafford called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

2/22-15

Authorization to Name the Oakton Academy for Black Men after Former Trustee Emory Williams

Trustee Salzberg offered: “Be it resolved that in recognition and appreciation for former Trustee Emory Williams’ advocacy for educational opportunities for Black Men, and consistent with Board Policy 1024, that the Oakton Academy for Black Men be named The Emory Williams Academy.”

Student Trustee Patel seconded the motion. Trustee Stafford called the roll.

Ms. Burns	Aye
Dr. Bush	Aye
Mr. Kotowski	Aye
Mr. Salzberg	Aye
Mr. Stafford	Aye
Ms. Toussaint	Aye
Dr. Yanow	Aye

The motion carried. Student Trustee Patel favored the resolution.

2/22-16

Acceptance of Illinois Community College Board – Workforce Equity Initiative (WEI) Program Grant

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 accept \$768,379.44 from the Illinois Community College Board (ICCB) to support activities, programs, and projects related to the Workforce Equity Initiative (WEI) grant at Oakton Community College.”


Trustee Bush requested clarification regarding zip codes in Evanston. Information will be provided by Marc Battista in the Board packet.

Student Trustee Patel seconded the motion. A voice vote was called and the motion passed unanimously.

Adjournment

Trustee Kotowski announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held on Tuesday, March 15, 2022 at the Des Plaines Campus.

Trustee Salzberg made a motion to adjourn the meeting, which was seconded by Student Trustee Patel. A voice vote was called and the meeting was adjourned at 8:44 p.m.



Martha Burns, Board Chair



Paul Kotowski, Board Secretary

Minutes recorded by:
Beatriz Sparks
2/2022